



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

## Recipient Rights Advisory Committee Meeting Minutes

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October 2, 2025

1:30 PM

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The RRAC meeting held at Northern Lakes Community Mental Health Authority: 105 Hall St. Traverse City, MI. The meeting is also virtual.

### **Attendance:**

**Recipient Rights Advisory Committee Members Present:** Rose Denny, Al Cambridge, Chuck Corwin

**Virtual:** Lynn Pope, Greg McMorrow

**Absent:** Breana Demaray, Rudy Wright

**Others Present:** Brian Newcomb, Director of Recipient Rights; Curtis Cummins, Interim CEO and Chief Medical Officer; Erica Smith, Recipient Rights Advisor; Mark Draeger, Recipient Rights Advisor

Al Cambridge called the meeting to order at 1:30 p.m.

**Conflict of Interest Declaration:** None stated.

**Review and Approve Agenda:** Approved

### **Receive and Review October 2, 2025, Meeting Minutes:**

The minutes were reviewed and included in the packet.

<b>MOTION:</b>	<b>Approved</b>
<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>

**Public Comment:** None.

**Required Protections:** No required protections are needed at this time.

### **Recipient Rights Director's Report:**

Brian Newcomb, the Director of Recipient Rights, reviewed the Recipient Rights Report with the committee. He noted a late addition of materials: The Appeals Committee. He gave an update on the recipient rights department. Mr. Newcomb's report included an overview of the number of complaints, investigations, complaints source numbers, provider report, and 5-year trends. When the report was submitted, there were 34 investigations open, and the department remains in compliance (100%). Recent MDHHS Rights Conference attended by NLCMH ORR team. MDHHS tri-annual assessment of NLCMH ORR was completed, with "full compliance missed by one point". He shared it was discovered that NLCMH is the only CMHSP within state of MI that exempts Board of Directors from ORR jurisdiction, with forthcoming changes in policy and practice expected, including full BOD update and forthcoming training. Anticipation for new "hire" BOD member ORR training and annual refresher ORR trainings.

**Appeals Refresher Training:**

The Office of Recipient Rights presented training regarding Appeals Refresher Training via Appeal Committee [330.1774] with new technical requirements effective 10/1/2025. RRAC members discussed a rotating schedule for the 2-member review portion of accepting an appeal, membership TBD, Mr. Cambridge and Mr. Corwin stated they would start off accepting this role. 30 days to process appeals.

**BOD member ORR Training**

See above Recipient Rights Director's Report.

**Closing Comment:**

The RRAC formerly acknowledges the ORR Director Newcomb and the entire NLCMH ORR team for their work and successful completion of MDHHS tri-annual assessment.

**Next Meeting:** December 4, 2025 – Cadillac, MI

The meeting adjourned at 2:36 p.m.

Respectfully Submitted,

Curtis Cummins, M.D.

Interim CEO