



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

## Nominating and Leadership Development Committee Meeting Minutes

January 3, 2024

10:00 AM

**Attendance:**

Pam Babcock called the meeting to order at 10:10 a.m. at 527 Cobb Street, Cadillac and virtual.

Board Members Present: Pam Babcock, Ruth Pilon, Mary Marois, Carol Blake, Eric Ostergren  
Greg McMorrow, Ben Townsend (virtual)

Others Present: Brian Martinus, Interim Chief Executive Officer; Stacy Maiville, Executive Secretary

<b>MOTION:</b>	<b>Approve the Agenda</b>
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>C. Blake</b>
<b>SECONDER</b>	<b>R. Pilon</b>

<b>MOTION:</b>	<b>Approve the November 1, 2023 Meeting Minutes</b>
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>C. Blake</b>
<b>SECONDER</b>	<b>R. Pilon</b>

NLD would like the Board to discuss removing the COW and start the NLCMHA Board meetings at 12:30 p.m. As mentioned, and voted on during the November 1, 2023, NLD meeting.

The committee discussed the results of the annual board self-evaluation assessment. After much dialogue, the NLD determined that the current board self-evaluation documents and processes are no longer relevant to the Board, and they would like to do away with them. They emphasized the importance of Board accountability, and there does need to be a way to do self-evaluations, but the current method is not working.

<b>MOTION: Do away with the current annual Board self-evaluation documents. Recommend that the Board refer this matter to the By-Law Committee, expressing the importance of them developing a mechanism for self-evaluation going forward. Further recommend that whatever they come up with, there is a mechanism for taking action on the feedback.</b>	
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>C. Blake</b>
<b>SECONDER</b>	<b>M. Marois</b>

**Strategic Planning Discussion:**

The NLD discussed the strategic plan.

It was stated that there may need to be a staff strategic plan and a Board strategic plan. The help of a professional may be needed for the Board to develop their strategic plan. The first step could be a SWOT analysis.

Mr. Martinus commented that the Board would need to craft its strategic plan first so the Leadership team can map out the agency’s strategic plan with the Board’s plan in mind; this way, both the agency and the Board are on the same page.

It was identified that the committee would like to see more data presented to the Board and robust discussion was held regarding the topic. The NLD requested a standardized form of data on the different service populations to be presented at each monthly meeting. Mr. Martinus will include this in his CEO Report moving forward. This report would provide an overview of data for the services the agency provides and a breakdown of the counties served. The NLD expressed that this would be a starting point, and the members of the Board can request that this report be modified over time.

**2024 Calendars:**

**Annual Planning Calendar:**

<b>MOTION:</b>	<b>Recommend to the Board to approve April-June Annual Planning Calendar</b>
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>M. Marois</b>
<b>SECONDER</b>	<b>C. Blake</b>

**Policy Monitoring Calendar:**

<b>MOTION:</b>	<b>Recommend to the Board the monitoring reports April-June</b>
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>M. Marois</b>
<b>SECONDER</b>	<b>R. Pilon</b>

**Board Education & Training Topics:**

Jan- Redbook Training

NLD decided to hold off on planning any more education sessions until after the times and COW meetings are discussed.

**Public Comment:** None

**Next Meeting March:**

Board Education Schedule

Reflect on the Dashboard Report

Meeting adjourned at 11:45 am

Respectfully Submitted,

Stacy Maiville, Executive Secretary