



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

## Nominating and Leadership Development Committee Meeting Minutes

November 1, 2023

10:00 AM

### Attendance:

Greg McMorrow called the meeting to order at 10:02 a.m. at 527 Cobb Street, Cadillac and virtual.

Board Members Present: Pam Babcock, Greg McMorrow, Ruth Pilon, Mary Marois, Carol Blake,

Others Present: Brian Martinus, Interim Chief Executive Officer; Stacy Maiville, Executive Secretary; Rex Wolfesen, Roscommon County Commissioner.

<b>MOTION:</b>	<b>Approve the Agenda</b>
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>M. Marois</b>
<b>SECONDER</b>	<b>R. Pilon</b>

<b>MOTION:</b>	<b>Approve the September 8, 2023 Minutes</b>
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>M. Marois</b>
<b>SECONDER</b>	<b>R. Pilon</b>

**Structure of Meetings:** The question was raised about changing the structure of the Board Meetings to combine the Committee of the Whole with the Board Meeting. Currently there is a redundancy between the COW and Board. The current structure is inefficient and there is wasted time between the meetings.

It was decided to suggest to the Board to do away with the COW and start the Board Meeting at 12:30pm. There would still be discussion and education but it would all be during one meeting so action can be taken on issues.

The Board Education time slot would remain the same and be used if needed.

<b>MOTION:</b>	<b>Do away with the designation of the COW, start the board meeting at 12:30pm and adjust the agenda as needed to comply with that.</b>
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>M. Marois</b>
<b>SECONDER</b>	<b>C. Blake</b>

## **2024 Calendars:**

**Annual Planning Calendar:** - There was much discussion around the Annual Planning Calendar. It was decided that the NLD will approve and plan for the next three months and not approve the entire calendar. It was suggested that the NLD will start planning three months out and decide what they want to ask the staff and learn about for upcoming meetings. The committee discussed the need for the Board to know more about the happenings within the agency and the desire to hear about the different departments more than once a year.

The topic was brought up of including in the Annual Planning Calendar: outreach to the community, stakeholder meetings, and community collaborative. It was identified that these types of meetings are addressed in the Board Education & Work Plan Calendar. It was suggested to possibly move these to the Annual Planning Calendar.

Ms. Marois brought up the idea of the Board having a dashboard. The dashboard will help identify if the Board and agency is on target. Ms. Blake also suggested the Board have a checklist of items that need to be accomplished.

Mr. Martinus reminded the NLD that the Strategic Plan will run out at the end of 2024, the Board will need to come together over the next 11 months to develop a new plan. Mr. McMorrow stated that there may need to be a subcommittee to work on the Strategic Plan.

Mr. McMorrow urged the committee to be mindful that Board members are volunteers and have other obligations. It would take a lot of time and commitment from the Board members to achieve all the items listed on the calendar.

The NLD reviewed the upcoming three months of the Annual Planning Calendar and made the following Changes/decisions:

December -

- Remove Board Leadership Journal from the calendar
- Look over the survey sent out to the commissioners – Teams meeting on 11/13/23
- Would like to request additional information given during the ORR report in regard to limitations and jurisdiction.

January –

- Ownership Linkage Plan - The item will stay on the planning calendar, and as a standing item on each agenda, but the NLD hopes to put more focus on the linkage plan. The NLD would like to see the Board to develop better connections with the communities and link better with the organizations.
- Give the Annual Review 1 hour

February - TBD

It was suggested the NLD ask the Board, who in the community they are looking to develop ownership linkage and connections with.

## **Policy Monitoring Calendar:**

Ms. Marois recommended to not approve, believes the monitoring reports are not working. The monitoring schedule should be done in conjunction with developing a dashboard.

The NLD decided to approve monitoring schedule for next 3 months.

<b>MOTION:</b>	<b>Accept the Monitoring Calendar for the next three months.</b>
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>M. Marois</b>
<b>SECONDER</b>	<b>C. Blake</b>

**Board Meeting Schedule:**

- Recommend the start time of the Board to 12:30 p.m.

**Board Education & Training Topics:**

November – How to access services

December – Bob Sheehan CCBHC Change the time allotment start at noon – one hour.

January 2024 – Redbook Training

**Public Comment:** None

**Next Meeting:** January 3, 2023

Meeting adjourned at: 12:03 p.m.

Respectfully Submitted,

Stacy Maiville, Executive Secretary