



**RECIPIENT RIGHTS TRAINING PLAN – Effective January 2024**

<b>PROVIDER TYPE</b> (Applies to all employees, volunteers, and agents of a provider)	<b>NEW HIRE TRAINING</b> Required within 30 Days of Hire / Initiation of Services	<b>REFRESHER TRAINING</b> Required Annually
<b>CLINICAL</b>  (Licensed and/or Certified Mental Health and Health Professionals who administer, supervise, or provide community mental health services)	<b>In-Person Training-Register through NLCMHA</b> <b>Email to: <a href="mailto:training@nlcmh.org">training@nlcmh.org</a></b>	<b>In-Person Training-Register through NLCMHA</b> <b>Email to: <a href="mailto:training@nlcmh.org">training@nlcmh.org</a></b> “Recipient Rights Refresher – LMHP (Licensed Mental Health Provider)”
<b>DIRECT CARE / PARAPROFESSIONAL</b>  (Specialized Residential Settings, Community Living supports in Supported Independent Living or Community arrangements, Day Programs, Respite, Prevocational Workshops, Supported Employment, Clubhouse, Peer Support, Drop-In Centers, Supportive Housing, etc.)	<b>In-Person Training-Register through NLCMHA</b> <b>Email to: <a href="mailto:training@nlcmh.org">training@nlcmh.org</a></b>	<b>In-Person Training-Register through NLCMHA</b> <b>Email to: <a href="mailto:training@nlcmh.org">training@nlcmh.org</a></b> “Recipient Rights Refresher – DCP (Direct Care Staff)”
<b>OTHER</b>  (Business Office, Clerical, Maintenance, Reception, etc.)	<b>Self-Study</b>  “Introduction to Recipient Rights”  <u>Online or Book format</u> <b><a href="http://www.northernlakescmh.org">www.northernlakescmh.org</a></b>	<b>Self-Study</b>  “Introduction to Recipient Rights”  <u>Online or Book format</u> <b><a href="http://www.northernlakescmh.org">www.northernlakescmh.org</a></b>

**COURSE DESCRIPTIONS**

“**Introduction to Recipient Rights**” (Self-study – available on-line or book format) This course provides an orientation to and an overview of the legal rights guaranteed to recipients of community mental health services.

“**Rights of Individuals Receiving Mental Health Services**” (In-Person training): These courses are presented in a lecture and interactive format and provide comprehensive training to help providers understand their obligations to promote and protect the civil and treatment/support rights of recipients guaranteed by law, including Civil Rights, Freedom from Abuse and Neglect, Confidentiality, Services Suited to Condition, Informed Consent, Person-Centered Planning/Family-Centered Practice, Individual Plan of Services, Rights of Residents of Facilities, and the Rights Protection System (Reporting Requirements, Complaint, Investigation, and Appeal).

**Please make sure you are pre-registered and receive your confirmation to attend training prior to training date/time. Employees or Providers who try to arrive to training 10 minutes past start time will need to register to attend the next Recipient Rights Training. Laptops and cell phone use is prohibited during training.**