



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

Committee of the Whole Meeting Minutes

August 17, 2023

12:30 PM

Ben Townsend called the meeting to order at 12:30 p.m.

Board Members Present: Ben Townsend, Greg McMorro, Mary Marois, Al Cambridge, Pam Babcock, Kate Dahlstrom, Ruth Pilon, Tom Bratton, Carol Blake, Ty Wessell, David Freedman, Dean Smallegan, Penny Morris, Sherry Powers, and Tony Lentych (virtual)

Absent: Eric Ostergren- advance notice given

Others Present: Brian Martinus, Interim Chief Executive Officer; Stacy Maiville, Executive Secretary; Dean Baldwin, Network Administrator; Brian Newcomb, Director of Recipient Rights; Lauri Fischer, Chief Financial Officer; Darryl Washington, Northern Health Care Management Director; Nancy Stevenson, Chief Operations Officer; Dan Mauk, Chief Information Officer; Jennifer Hemmes, Administrative Assistant, Reception; Doug Neilson, Harold Mewas, Dean Baldwin, Andy, Deb Allen, Leelanau County Administrator

Virtual –Curtis Cummins, Medical Director; Jessica Williams, Performance Improvement Specialist; Aimee Horton Johnson, Office Administrator; Terri Henderson, Service Information Specialist; Lisa Holmes, Clinical Review Manager; Chris Biggar, Finance Manager; Amanda Ritchie, Improvements Coordinator, Deb Freed, Public Relations; Alyssa Heider, Recipient Rights Specialist; Hilary Rappuhn, Project Coordinator; Melanie Schopieray, Customer Service Specialist - Quality Improvement & Compliance; Tiffany Fewins, Administrative Assistant; Jeremiah Williams, Information Technology Supervisor; Kari Barker, QI Compliance Director; Andrew Waite, Dave Simpson, Joanie Blamer, Marsha Brown, Teresa Cooper, Guest

Public Comment: None.

The County Administrator, Deb Allen spoke and welcomed the Board and Staff.

Office of Recipient Rights Director's Report:

Brian Newcomb, Director of the Office of Recipient Rights, gave his monthly report on recipient rights. 63 open investigations. 100% compliant. Only 3 site visits left for the year.

Ad hoc Budget Committee Update:

Chairman of the Ad hoc Budget Committee, Al Cambridge gave an update regarding the committee's activity. The committee recently had their final meeting. During the last meeting on August 3, 2023, the committee discussed capitation rates and reviewed the 2024 fiscal year budget. Mr. Cambridge commented that the Chief Financial Officer will go over the 2024 budget and the approval of the budget will be voted on during the Board Meeting.

Initial FY 2024 Budget and 2024 Capitalization Plan:

Lauri Fischer, the Chief Financial Officer reviewed the requested budget for fiscal year 2024. The CFO noted that in November the finance report will be based on the layout presented today. The budget being requested is the amount of \$93,215,755. The budget considers revenue, expenditures, and services that are being contracted out. There is an increase of just over \$3 million since last year.

Ms. Fischer clarified the different categories of the budget and the details of each of those. The CFO also went into depth regarding the capitalization plan and described those categories. The Chairman of the Budget committee stated that the committee unanimously endorses approval of the budget.

Transportation of CMH Consumers:

Interim Chief Executive Officer, Brian Martinus, clarified the parameters of transportation of CMH consumers. Mr. Martinus stated that the agency contracts with certain transportation agencies for consumers. Additionally, the agency-ran homes provide transportation to those residents. The agency can provide transportation if it is specified in their IPOS by their CLS provider.

Cost of Governance:

Every year the Board looks at the per diem rate to decide if they would like changes. The Chairman of the Board, Ben Townsend, clarified that the per diem starts when the member leaves for the meeting and includes drivetime. There was discussion around the different options for per diem rates. The committee decided that they will vote during the Board of Directors Meeting to reflect the amount Grand Traverse County gives their commissioners. The amount is \$65 for four hours and under and \$110 for four hours or more.

Agenda Planning:

Next meeting is September 21, 2023, Houghton Lake.

Mr. Wessell requested another update on the center. It was decided to make that a standing item on the agenda.

Meeting Evaluations/Comments:

#1 – We spent our time on the most important governance topics – Excellent

#2 – We encouraged diversity of viewpoints – Excellent

#3 – Our decisions were made collectively - Excellent

#4 – The Board used it's time effectively – Excellent

Other/Adjourn:

Meeting adjourned at 2:00 p.m.

Respectfully Submitted,

Stacy Maiville

Executive Secretary