

Board of Directors Meeting Minutes

July 20, 2023

2:15 p.m.

Board Members Present: Ben Townsend, Greg McMorrow, Mary Marois, Al Cambridge, Pam Babcock, Kate Dahlstrom, Ruth Pilon, Tom Bratton, Carol Blake, Tony Lentych, Ty Wessell,

Absent: Eric Ostergren, Penny Morris, Sherry Powers, Dean Smallegan, - all advance notice.

Virtual: David Freedman

Others Present: Brian Martinus, Interim Chief Executive Officer, Tracy Andrews, Director of Integrated and Managed Health Services; Heather Sleight, Administrative Specialist; Stacy Maiville, Executive Secretary; Dean Baldwin, Network Administrator; Joanie Blamer, Chief Population Officer, Jeremiah Williams, Information Technology Supervisor; Brian Newcomb, Director of Recipient Rights; Lauri Fischer, Chief Financial Officer; Darryl Washington, Northern Health Care Management Director; Andrew Waite - BHH Operations Manager; Nancy Stevenson, Chief Operations Officer; Kari Barker, QI Compliance Director; Dan Mauk, Chief Information Officer; Brian Martinus, Interim Chief Executive Officer; Jennifer Hemmes, Administrative Assistant, Reception; Nate Alger, GT County Administrator, Eric Kurtz, NMRE Chief Executive Officer; Dave Simpson, Residential Services Administrator, Andy

Others Virtual: Ann Ketchum, Programmer Analyst II; Curtis Cummins, Medical Director; Jessica Williams, Performance Improvement Specialist; Aimee Horton Johnson, Office Administrator; Terri Henderson, Service Information Specialist; Lisa Holmes, Clinical Review Manager; Jennifer Wiesnewski, RN – Psychiatric Services; Chris Biggar, Finance Manager; Amanda Ritchie, Improvements Coordinator; Joshua Emery, Woodland Home Supervisor; Kellee Hoag, Administrative Specialist, Finance; Deb Freed, Public Relations; Lisa Jones; Recipient Rights Advisor; Terri LaCroix-Kelty, Guest; Carol Balousek, Guest; Lynn Pope, Guest; Becky Brown, Human Resources Specialist; Alyssa Heider, Recipient Rights Specialist; Hilary Rappuhn, Project Coordinator; Judi Crane (Guest), Terri Lacroix-Kelty, Mats Andtbacka, Programmer Analyst II; Melanie Schopieray, Customer Service Specialist - Quality Improvement & Compliance; Tiffany Fewins, Administrative Assistant; Melissa Bentgen, Accounts Payable Team Lead

Call to Order: 2:16 p.m.

Timekeeper: Tom Bratton

MOTION:	Approve the Consent Agenda, item 2 (June 15, 2023, Committee of the Whole Minutes)
RESULT:	ADOPTED. [UNANIMOUS]
MOVER:	M. Marois
SECONDER	A. Cambridge

MOTION: Approve the June 15,2023 Board of Directors Minutes

RESULT: ADOPTED. [UNANIMOUS]

MOVER: M. Marois

SECONDER C. Blake

Ownership Linkage:

A. Citizen Comment:

Jeremiah Williams – Commented that the state of the culture at CMH during last 10 months has been moving in a positive direction. The staff are starting to see an improvement and morale is up.

Chief Executive Officer’s Report:

Brian Martinus, Interim Chief Executive Officer, gave the Chief Executive Officer’s Report. The agency held the Public Hearing on July 19th, with a great turnout of 115 attendee’s total. The Public Hearing went very well. The hearing had robust discussion and a lot of helpful feedback. Mr. Martinus stated that he will be following up with many of the community partners who spoke in hopes to address their needs and build more partnerships.

Mr. Martinus mentioned that mental health speaker, Dave Bartley will be speaking at a VA event on July 25 & 26th, and encouraged those who can, to attend.

August 3rd- 18th Mr. Martinus will be doing 15 days of training for the military. He will be at the August Board meeting and available via phone and email during this time.

Mr. Martinus mentioned that the strategic plan is in the packet and that the Board may want to start considering a new strategic plan, since the current one expires in 2024. Mr. Martinus stated that he recently had a good meeting with MDHHS and will continue to work in partnership and collaboration with them. There are no new updates to the patient portal.

Chief Financial Officer’s Report:

Lauri Fischer, Chief Financial Officer, reviewed her report with the Board.

172 Habilitation Waiver enrollments as of this month, approaching the goal of 180. FY 2023 goal is 20-22% HAB support revenue.

Medicaid redeterminations are currently underway. During the first month, 50 people lost their Medicaid for one reason or another. NLCMH is working to help consumers stay enrolled who are still eligible.

MDHHS is doing approximately 3000 redeterminations a month.

Ms. Fischer replied to a question asked last month by Mr. Freedman. The difference between the actual expenses verses actual year to date expenses is grants.

Ms. Fischer gave the update on Medicaid spending as compared to regional expenses and referenced the coordination of benefits. She noted that moving forward she will be reporting in net, to stay consistent with the NMRE. The CFO also discussed Medicaid deductibles, residential/inpatient usages, revenues, and spending. Ms. Fischer reviewed the contracts page and explained the amounts listed on the Finance Report.

Northern Michigan Regional Entity Report:

NMRE has been nominating organizations for awards and giving recognitions. It was discussed that Bob Sheehan is focusing on rural health care needs.

Assurance Of Organizational Performance:

A. Receipt of Board Monitoring Report & CEO Response to Monitoring Report:

MOTION:	The Board finds the organization in 100% compliance with policy 2.7 Continuity of Executive Functions.
RESULT:	ADOPTED. [UNANIMOUS]
MOVER:	M. Marois
SECONDER:	T. Wessell

B. New Operational Worries:

Ms. Dahlstrom expressed concern regarding AOT (Assisted Outpatient Treatment). She gave background about AOT and asked if it will be part of the 2024 budget worries that there will not be enough staff. Mr. Martinus responded that he would look into the issue.

C. July Monitoring Assignment:

2.4 Financial Management (Internal Inspection)

D. NLCMHA Fiduciary for Grand Traverse Center for Mental Wellness

Ms. Dahlstrom made a motion to accept NLCMH as fiduciary with the requirement that two Board members would be on the committee. Discussion occurred around this topic.

Mr. Cambridge made a motion to remove the two people requirement from the motion. Ms. Marois seconded.

Mr. Nate Alger, Grand Traverse County Administrator, spoke to the Board about the funds and stated that the funds will need to be spent by December 2026.

MOTION:	Accept the 5 million from Grand Traverse County and NLCMH to be the Fiduciary for Grand Traverse Center for Mental Wellness
Roll Call Vote	Yes: B. Townsend, G. McMorrow, M. Marois, A. Cambridge, P. Babcock, R. Pilon, T. Bratton, C. Blake, T. Lentych, T. Wessell, K. Dahlstrom
RESULT:	ADOPTED. [UNANIMOUS]
MOVER:	A. Cambridge
SECONDER:	M. Marois

Ms. Dahlstrom asked again to put forward 2 board members on the planning group. The group had discussion and it was commented that it was more an operational nature. The Chair referred the topic to the NLD.

E. Employee Retention Payment:

Mr. Martinus explained the retention payment that the agency would like to give to the staff. He stated that the payment would be a boost in morale for the staff and help retain vital employees. The Board asked questions, which were answered. There was discussion around the payment. Mr. Martinus explained the amounts that would be distributed.

MOTION: Authorize executive staff to implement the retention payment up to \$1,597,925

Roll Call Vote: Yes: B. Townsend, G. McMorrow, M. Marois, A. Cambridge, P. Babcock, R. Pilon, T. Bratton, C. Blake, T. Lentych, T. Wessell

No: K. Dahlstrom

RESULT: ADOPTED.

MOVER: T.Lentych

SECONDER C. Blake

Board Means Self-Assessment:

A. Receipt of Board Monitoring Report & CEO Response to Monitoring Report:

MOTION: The Board finds the organization 100% in compliance with 4.3 Delegation of Management Powers.

RESULT: ADOPTED. [UNANIMOUS]

MOVER: M. Marois

SECONDER: T. Wessell

July Monitoring Assignment:

4.1 Unity of Control

Ben commented on policy 4.1. He stated the Executive Secretary serves at the behest of the CEO, and members of the Board should not misuse her. If they have requests for her, they need to send them through the CEO with the understanding that her obligations to the agency come first.

Governance Policies Discussion and Assessment:

A. Ends: None

B. Executive Limitations: None.

C. Governance Process/Ownership Linkage:

MOTION: Receive the March 1, 2023, NLD meeting minutes

RESULT: ADOPTED. [UNANIMOUS]

MOVER: R. Pilon

SECONDER: G. McMorrow

MOTION: Receive the April 5, 2023, NLD meeting minutes

RESULT: ADOPTED. [UNANIMOUS]

MOVER: T. Lentych

SECONDER: M. Marois

The Board reviewed the NLD draft minutes from July 6, 2023. The NLD decided that there will be Board Retreat. The topic will be Governance, 10-4. Possible dates are October 2, 5, 10th. More details to come. They hope to have a facilitator and educator, with a goal to discuss, analyze, and decide.

MOTION: Approve June 1, 2023 Ad Hoc Budget Committee Minutes

RESULT: ADOPTED. [UNANIMOUS]

MOVER: A. Cambridge

SECONDER T. Bratton

The Board reviewed the July 6, 2023, draft Ad Hoc Budget Committee minutes. Mr. Al Cambridge gave the Ad Hoc budget committee update. The committee has discussed revenue, budgets, and contracts. Things will come together for the August meeting.

MOTION: Approve the RRAC applicants for committee appointments

RESULT: ADOPTED. [UNANIMOUS]

MOVER: T. Lentych

SECONDER A. Cambridge

D. Board/CEO Linkage: None.

Ownership Linkage:

A. Citizen Comment:

Ms. Babcock made a comment that Andy chose a favorite truck at the truck show and the community really embraces Andy as a fellow truck enthusiast.

Announcements/Board Member Reports/Board Association:

Mary mentioned that it has been nice having civility on the Board and acknowledged Mr. Townsend has been a big part of that.

Mr. Townsend acknowledged the hard work of the Board.

Ms. Dahlstrom passed around sheets regarding parity with health insurance and emphasized it's importance.

Mr. Cambridge requested for the press articles to be emailed out throughout the month, not just on Teams.

Mr. Bratton commented that he attended his first community resilience event, and it was a very good experience.

Mr. Freedman (virtual) spoke that he was grateful Ms. Dahlstrom brought up parity and also emphasized the importance of the issue.

Mr. Townsend commented that Ms. Tracy Andrews was the best Recipient Rights Director the agency has ever had. He also acknowledged Darryl and stated that the fellowship he received is a tremendous award.

Agenda Planning August:

Education Session Topic: August & September -Recovery

Meeting Evaluation/Comments:

- #1 – We spent our time on the most important governance topics – Excellent
- #2 – We encouraged diversity of viewpoints – Satisfactory
- #3 – Our decisions were made collectively – Excellent
- #4 – The Board used it's time effectively – Excellent

Adjournment:

The meeting adjourned at 3:30 p.m.

Respectfully Submitted,

Ben Townsend, Chairperson

Sherry Powers, Board Secretary

Stacy Maiville, Executive Secretary
