



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

Board of Directors Meeting Minutes

June 15, 2023

2:15 p.m.

Board Members Present: Penny Morris, Ben Townsend, Greg McMorrow, Mary Marois, Al Cambridge, Sherry Powers, Pam Babcock, Kate Dahlstrom, Ruth Pilon, Dean Smallegan, Tom Bratton, Carol Blake, David Freedman

Absent: Tony Lentych, Ty Wessell, Eric Ostergren - all advance notice.

Others Present: Tracy Andrews, Director of Integrated and Managed Health Services; Heather Sleight, Administrative Specialist; Stacy Maiville, Executive Secretary; Dean Baldwin, Network Administrator; Joanie Blamer, Chief Population Officer, Jeremiah Williams, Information Technology Supervisor

Virtual –Ann Ketchum, Programmer Analyst II; Kari Barker, QI Compliance Director; Curtis Cummins, Medical Director; Darryl Washington; Northern Health Care Management Director, Daniel Mauk, Chief Information Officer; Brian Newcomb, Director of Recipient Rights; Jessica Williams, Performance Improvement Specialist; Aimee Horton Johnson, Office Administrator; Amy Kotulski, Clubhouse Director

Call to Order:

The meeting was called to order at 2:15 p.m. by Ben Townsend

Timekeeper: Sherry Powers

Confirmation of a Quorum: Yes

Conflict of Interest Declaration: No

Consideration of the Agenda: Approved.

MOTION:	Accept the consent agenda with the Board of Directors minutes removed.
RESULT:	ADOPTED. [UNANIMOUS]
MOVER:	D. Smallegan
SECONDER	P. Morris

It was requested to remove the Board of Directors May minutes from the consent agenda to make the following changes:

Ms. Dahlstrom would like the minutes to read that she met with Debbie Stabenow’s Northern Michigan representative and encouraged Northern Lakes to consider CCBHC certification.

Ms. Dahlstrom also requested that under the CEO report, a line is added to read:

“Ms. Dahlstrom asked about transportation, the CEO responded we do not provide transportation. Services recipients are supposed to call MDHHS”.

Ms. Blake would also like the minutes to reflect that she was not absent but attended the meeting virtually.

MOTION:	Approve the May 18, 2023, Board of Directors Minutes with the requested changes.
RESULT:	ADOPTED. [UNANIMOUS]
MOVER:	C. Blake
SECONDER	K. Dahlstrom

Ownership Linkage:

A. Citizen Comment:

Samantha Garcia, resident of GT County - Commented that she would like to address that the Board is tasked under the Mental Health Code to review and evaluate the quality of the effectiveness and efficiency of the services provided by the community mental health program. Ms. Garcia commented that there that there is currently no way for recipients to bring grievances to the board while protecting the recipient’s private information.

Ms. Garcia recognized a grievance that she will be filing. She stated that she believes there has been an ongoing issue of interference with her advocacy efforts. She also stated that a recipient being left in the emergency room for days or weeks on end is not crisis stabilization nor is calling the police when the individual does not have the capacity to understand the consequences of not following the officer’s directives. She claimed that Northern Lakes will argue that this recipient has other insurance, but Northern Lakes has billed and received payments for these services. Ms. Garcia listed her expectations of services and stated that the recipient has been denied specific services. She noted that the Office of Recipient Rights requires affirmative actions.

Ms. Garcia requests that the Board consider developing a process for which grievances can be heard without requiring recipients or their allies to disclose health information in a public meeting.

The Chair commented that he will ask the CEO to investigate this.

Chief Executive Officer’s Report:

The Chairman of the Board, Ben Townsend, gave the CEO’s report which was written by Interim CEO, Brian Martinus. The Chair highlighted on:

- Grants of significant value, the Hope Network CRU.
- Next month the CEO & COO, will give an update on the CRU & CSU development.
- Staff retention pay.
- Quality & Compliance update. Ms. Barker will give an update on this next month.
- Looking to fulfill the HR vacancy.

Ms. Marois commented that she would like to see more advertisement for the Public Hearing. She also mentioned that she appreciates that the Interim CEO has listed his community meetings in the report this month and hopes that he has staff attending the community collaborative meetings.

Mr. Cambridge asked for clarification of Kari Barker’s section in the CEO Report, which she provided. Ms. Barker also clarified that her numbers do not reflect financial numbers.

There was a question of providing a report regarding ongoing legal cases to the Board. The Chair stated that he will ask the CEO to include a list of outstanding legal action in the CEO Report.

Chief Financial Officer’s Report:

The Chief Financial Officer, Lauri Fischer, gave the CFO report. Ms. Fischer commented that the agency has successfully enrolled twelve people in the habilitation support waivers. Up to 170 individuals enrolled. The CFO sang the praises of employee, Jennifer Hemmes for her hard work on these waivers.

MDHHS is in full swing of Medicaid redetermination. Ms. Fischer emphasized the importance that individuals be prepared for this.

The CFO spoke about the Medicaid spending as compared to regional funding advances. She also touched on the updates of revenue and spending; and residential/patient usage.

Northern Michigan Regional Entity Report:

The Chairman stated that the NMRE CEO, Eric Kurtz, will be at July’s meeting and will provide important updates about the contractual agreement and the CEO search.

Assurance Of Organizational Performance:

A. Receipt of Board Monitoring Report & CEO Response to Monitoring Report:

MOTION:	The Board finds the organization 75% in compliance with Policy 1.0 Consumer and Community Ends
RESULT:	ADOPTED. [UNANIMOUS]
MOVER:	S. Powers
SECONDER:	K. Dahlstrom

MOTION:	The Board finds the organization 100% in compliance with policy 2.9 Investments
RESULT:	ADOPTED. [UNANIMOUS]
MOVER:	S. Powers
SECONDER:	D. Freedman

B. New Operational Worries:

There was stated concern that there is no strategic plan for the authority and the Board.

Discussion occurred about the current governance model. Mr. Townsend suggested that this be discussed during the COW meeting in August. It was suggested by a Board member to consult Oakland County as to how they made their transition from one governance model to another.

Concern for the safety of the mobile crisis team was discussed. The Chairman of the Board would like Mr. Martinus to follow-up and address this matter.

C. June Monitoring Assignment:

The June monitoring assignment, 2.7 Continuity of Executive Functions was given to the Board for members to complete.

Board Means Self-Assessment:

A. Receipt of Board Monitoring Report & CEO Response to Monitoring Report:

MOTION:	The Board finds the organization 87% in compliance with policy 3.8 Cost of Governance – Policy (Direct Inspection)
RESULT:	ADOPTED. [UNANIMOUS]
MOVER:	M. Marois
SECONDER	S. Powers

MOTION:	The Board finds the organization 100% in compliance with policy 3.8 Cost of Governance – Budget (Internal inspection)
RESULT:	ADOPTED. [UNANIMOUS]
MOVER:	M. Marois
SECONDER	K. Dahlstrom

B. June Monitoring Assignment:

The Board was given 4.3 Delegation of Mgt Powers to the CEO for their June monitoring assignment.

Governance Policies Discussion and Assessment:

A. Ends:

Ms. Dahlstrom said a goal she would have, is to provide transportation to consumers or if the agency is unable to do that, then they are referred to DHHS for their transportation needs.

B. Executive Limitations:

Ms. Dahlstrom asked for clarification about the procedure as to how to make request of the CEO. She commented: “it appears that the CEO is only supposed to take directions from the Board as a whole, and not from an individual member”. Mr. Townsend, the Chairman of the Board responded that that is correct and part of the governance model.

Governance Process/Ownership Linkage:

The Board discussed and voted to change By-Law Article 7, section 4.

MOTION:	By-Law Article 7, section 4: Add at the end of the paragraph: “A majority of the entire membership is required to elect the Chief Executive Officer”.
RESULT:	ADOPTED. [UNANIMOUS]
Yes-	C. Blake, T. Bratton, A. Cambridge B. Townsend S. Powers, D. Smallegan, R. Pilon, P. Babcock, K. Dahlstrom, P. Morris, M. Marois, G. McMorrow, D. Freedman
No-	0
MOVER:	A. Cambridge
SECONDER	M. Marois

Board/CEO Linkage: None.

Ownership Linkage:

A. **Citizen Comment:** None.

Announcements/Board Member Reports/Board Association:

It was announced that the wife of former Board member, Herb Lemcool recently passed. Ms. Marois spoke about the great character of his wife (Barb) and expressed her admiration of her and that she will be missed deeply.

Two members commented on the recent CMHA conference and their positive experience. Ms. Dahlstrom also commented that she visited the new Hope Network CRU.

Ben reminded the Board that they can complete the Boardworks and become Board certified through their Teams portal.

Mr. Townsend reminded the Board not text during Board meetings.

Agenda Planning

July (COW):

- Update on CSU
- Update on Quality & Compliance
- Mi Choice Waiver
- Recipient Rights Semi-Annual Report

August:

- Board Education Session - Chip Johnson to educate the Board about CCBHC
- COW – Governance model discussion

Meeting Evaluation/Comments:

- #1 – We spent our time on the most important governance topics – Satisfactory
- #2 – We encouraged diversity of viewpoints – Excellent
- #3 – Our decisions were made collectively – Excellent
- #4 – The Board used it’s time effectively – Excellent

Adjournment:

The meeting adjourned at 3:30 p.m.

Respectfully Submitted,

Ben Townsend, Chairperson

Sherry Powers, Board Secretary

Stacy Maiville, Executive Secretary
