



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

**Committee of the Whole Meeting
Minutes**

June 15, 2023

12:30 PM

Ben Townsend called the meeting to order at 12:30

Board Members Present: Penny Morris, Ben Townsend, Greg McMorrow, Mary Marois, Al Cambridge, Sherry Powers, Pam Babcock, Kate Dahlstrom, Ruth Pilon, Dean Smallegan, Tom Bratton, Carol Blake, David Freedman

Absent: Tony Lentych, Ty Wessell, Eric Ostergren - all advance notice.

Others Present: Tracy Andrews, Director of Integrated and Managed Health Services; Heather Sleight, Administrative Specialist; Stacy Maiville, Executive Secretary; Dean Baldwin, Network Administrator; Joanie Blamer, Chief Population Officer, Jeremiah Williams, Information Technology Supervisor; Brian Newcomb, Director of Recipient Rights; Lauri Fischer, Chief Financial Officer; Darryl Washington, Northern Health Care Management Director; Amy Kotulski, Clubhouse Director; Hannah Driver, Clubhouse Director - Traverse Club House; Stacey Kaminski, Adult Operations Manager - Crisis Services; Andrew Waite - BHH Operations Manager; Josette Hoch, Peer Support Supervisor

Virtual –Nancy Stevenson, Chief Operations Officer; Ann Ketchum, Programmer Analyst II; Kari Barker, QI Compliance Director; Curtis Cummins, Medical Director; Jessica Williams, Performance Improvement Specialist; Aimee Horton Johnson, Office Administrator; Lisa Jones, Recipient Rights Advisor; Terri Henderson, Service Information Specialist; Treasa Cooper, Reimbursement Coordinator

Public Comment:

Judy Barrett – Parent of a consumer. Shared a recent encounter at the Crisis Welcoming Center and she was very pleased with the services received. Ms. Barrett also stated that there were issues with the mobile crisis unit. Ms. Bennett’s concern is that the person who arrived on the scene was a young female and was alone; she feels that this is a work in progress and the process could be safer.

Office of Recipient Rights Director’s Report –

Recipient’s Rights has received 267 complaints so far for FY 2023, with 227 of them having been completed. The agency continues to remain 100% compliant with closing reports within the required 90-day time frame. Advisors are doing a great job. 13 site inspections left for the season – we are way ahead of the game in that regard. Mr. Newcomb reviewed the breakdown of complaints by population as well as source of complaint. Mr. Newcomb spoke about the Rights conference coming up in September in Thompsonville.

Clubhouse/Drop-In Center Presentation –

Gayle Bottoms, member of Club Cadillac spoke about her history and life experience. Ms. Bottoms explained how she came to be a member of Club Cadillac and how Club has benefited her.

Ms. Driver spoke about what a clubhouse is, what it is not, and the many ways it helps our consumers by focusing on strengths and talents as well as who the member is rather than on the diagnosis. There are several

long-time members (25-30 years) at both Club Cadillac and Traverse House. Ms. Bottoms talked about what a day looks like for club members, Club schedule and hours. Ms. Driver talked about the Traverse House employment numbers for June and states that they are currently developing new employment partnerships for Traverse House. Ms. Kotulski also spoke about employment numbers for Club Cadillac stating that they currently have 26 members employed with one being totally self-sufficient, and 2 drivers which work closely with Northern lakes Community Mental Health. Ms. Kotulski spoke about the effect of the pandemic on transitional employment and explained that they are working to rebuild the programs. Ms. Driver and Ms. Kotulski both spoke about the many benefits that clubs offer consumers such as a supported education program which offers career development, in-house tutoring, scholarship opportunities, and GED study materials/preparation. Also discussed were the many ways that the clubs are involved in the community, including partnerships with Chamber of Commerce, Sunrise Rotary of TC, Clubhouse International, Michigan Clubhouse Coalition. Both Ms. Kotulski and Ms. Driver reviewed clubhouse statistics for the last year. Michael spoke about how long he has been a member of Traverse House and explained how club has helped him and how much he enjoys it. There was additional discussion about fundraising, how Northern Lakes can help club, who is eligible to be a member of club, and what types of volunteer work the clubs participate in.

Kandu Island Drop-In Center –

Ms. Jill Johnson, director of Kandu Island presented an overview of what her facility looks like, the services offered, and the activities and events they provide to consumers. She talked about the funding that Kandu receives, and some of the activities that this allows the members to do, specifically mentioning a recent trip to Fish Town in Leland. Ms. Johnson discussed the food pantry that Kandu Island operates, as well as some of the affiliations she has in the community. Testimony of two specific members was read by Ms. Johnson, explaining where they had come from, where they are and how the drop-in center has helped them improve their lives.

Integrated Health Clinic (IHC) Presentation –

Mr. Waite presented on the Integrated Health Clinic at Northern Lakes. He spoke about what overall wellness means, why they offer the services they do, and who is eligible. Mr. Waite then discussed in depth current statistics for the clinic such as unduplicated clinic users, the growth of the clinic from FY 2020 to present, the consumer profile (including age groups, other medical coverage, top health diagnosis, and top mental diagnosis). There was also an overview of the financial status of the clinic given for FY 2022. Mr. Waite shared future goals for the clinic which include integration of Behavioral Health Home and Opioid Health Home into the Integrated Health Clinic, expanding services to the Cadillac office, seeking additional funding sources to increase sustainability of IHC, and to manage growth to maintain quality of services as enrollment numbers increase. Mr. Waite then gave two detailed examples of consumers who have succeeded because of the IHC program/services.

CEO Voting Discussion –

This topic was deferred for discussion at the board meeting.

Budget Committee Update –

Mr. Cambridge reviewed the Direct Personnel Projected Budget as well as the Agency Budget with Board members. This information was from Ms. Fischer's presentation to the Ad Hoc Committee on June 1st. The total projected budget for the agency for FY 2024 is approximately \$39 million, with roughly \$32.6 million of that being for personnel and \$6.5 million covering other expenses such as staff development, supplies, vehicle repairs/fuel, etc.

Agenda Planning:

Next meeting is July 20, 2023, at 204 Meadows Drive, Grayling, MI

Meeting Evaluations/Comments:

#1 – We spent our time on the most important governance topics – Satisfactory

#2 – We encouraged diversity of viewpoints – Excellent

#3 – Our decisions were made collectively – Satisfactory

#4 – The Board used it's time effectively – Satisfactory

#5 – What is the most important thing the Board could do to improve our function as a Board? AI would like names of speakers/presenters listed on the agenda.

Other/Adjourn:

Meeting adjourned at 2:15 p.m.

Respectfully Submitted,

Heather Sleight,

Administrative Specialist