



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

## Nominating and Leadership Development Committee Meeting Minutes

September 7, 2022

10:00 AM

### 1. ATTENDANCE:

Pam Babcock called the meeting to order at 10:00 a.m. at 527 Cobb Street, Cadillac and virtual.

Board Members Present: Rose Denny, Barb Selesky, Pam Babcock, Mary Marois, Virtual: Greg McMorrow, Dan Dekorse (last 45 min).

Board Members Absent: Angie Griffis

Others Present: Tracy Andrews, Director of Managed and Integrated Care; Stacy Maiville, Executive Secretary; Deb Lavender, Executive Secretary. Virtual: Joanie Blamer, Interim CEO (last 55 min).

### 2. APPROVAL OF AGENDA:

<b>MOTION:</b>	Approve the Agenda of September 7, 2022
<b>RESULT:</b>	ADOPTED [UNANIMOUS]
<b>MOVER:</b>	Rose Denny
<b>SECONDER:</b>	Barb Selesky

### 3. APPROVAL OF MINUTES:

<b>MOTION:</b>	Approve the July 6, 2022 NLD minutes
<b>RESULT:</b>	ADOPTED [UNANIMOUS]
<b>MOVER:</b>	Rose Denny
<b>SECONDER:</b>	Mary Marios

### 4. BOARD EDUCATION:

#### Board Retreat

Although the Board Retreat has been postponed, it was identified that it would be a good idea to draft an agenda for when the Board Retreat does happen. It was also identified that there is a lot happening with the Board right now and it would be beneficial to have a retreat with or without a CEO hired.

The NLD members discussed and decided that there should be a getting to know you survey as an opener, no games, and to discuss some of the items mentioned at the July NLD meeting. The items mentioned at the July meeting were:

- Strategic plan from E Team,
- Annual plan for next fiscal year in terms of what the organization wants to accomplish
- Budget
- Budget decisions
- Develop a board strategic plan

The NLD decided to not to discuss budget items at the Board Retreat.

**Board Retreat Proposed agenda:**

Morning activity - Getting to know each other survey  
 Review Strategic Plan from the E Team for three years out  
 Annual Plan for FY 2023  
 Lunch  
 Develop Board strategic plan

The NLD discussed and decided they would like a presenter for the Board retreat to help them develop a Board Strategic plan. The members identified the possibility of using Northsky. The idea was also presented to start the Board strategic planning at the retreat and continue discussion at the noon Board education sessions if it is not completed the day of the retreat. The members identified that they would like the retreat to be a full day.

Proposed date for Board Retreat November 4<sup>th</sup>, 2022.  
 Location was discussed.  
 There should be a facilitator to guide the retreat.

**5. Education Session**

It was decided that in October the Board will restart their Board education sessions from 12:00 p.m. – 12:30 p.m. The NLD would like MI/DD Services training for the month of October and carrying into November as a two-part series.

The idea was also brought up to ask Eric Kurtz to present the MI/DD Services training and who qualifies for services from the regional perspective and how that effects NLCMHA. Members of the E-Team can present the following parts:

- 1<sup>st</sup> part - Medical necessity that drives the IPOS, financial issues - October
- 2<sup>nd</sup> part - Related to region, state, and local - November

MSU possibly to present for the Ethics training in December.

**6. Return of Planning Calendar-**

It was decided to return to the annual planning calendar when developing the COW agenda.

NLD discussed and decided that they would like a report (bullet point format) to be available to the Board members when presentations are given by staff members. This report would be separate from the minutes, not a power presentation, and capture the five Ws- Who, what, when, where, why with an additional bullet point for the cost. This expectation will start in October.

It was requested to have the Board Member List information emailed to them.

**7. Board Orientation Manual**

It was requested to add the Annual Review and Enabling Agreement to the iPads, the internet and will be emailed to them. Additionally, put the manual on the iPads with hyperlinks in the content.

**8. Next Meeting November 2 –** Continuing education, 12-12:30 ideas, any very last-minute Board retreat items, annual planning calendar, monitoring reports, Board meeting schedule, and the annual board education plan for 2023.

**9. PUBLIC COMMENT:**

Greg asked for clarification about the Board retreat – date and time.

**10. MEETING EVALUATION/COMMENTS:** The committee agreed that the meeting went well.

Meeting adjourned at 11:30 am

Respectfully Submitted,

Stacy Maiville, Executive Secretary

DRAFT