



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

## Board of Directors Meeting Minutes

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April 20, 2023

2:15 p.m.

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**Board Members Present:** Tony Lentych, Dan Dekorse, Penny Morris, Ben Townsend, Greg McMorrow, Mary Marois, Tom Bratton, Al Cambridge, Sherry Powers, Pam Babcock, Ty Wessell, Kate Dahlstrom, Angela Griffis, Ruth Pilon, Carol Blake, Dean Smallegan

**Absent:** None.

**Others Present:** Brian Martinus, Interim Chief Executive Officer; Lauri Fischer, Chief Financial Officer; Tracy Andrews, Director of Integrated and Managed Health Services; Heather Sleight, Administrative Specialist; Brian Newcomb, Recipient Rights Director; Stacy Maiville, Executive Secretary; Daniel Mauk, Chief Information Officer; Dean Baldwin, Network Administrator; Joanie Blamer, Chief Population Officer, Andrea Cassell, Access Operations Manager; Deb Freed, Pat Nuffer, Cheryl Rolewig, Jody Barrett, Bruce Moore

**Virtual** –Ann Ketchum, Programmer Analyst II; Kari Barker, QI Compliance Director; Aimee Horton Johnson, Office Administrator; Curtis Cummins, Medical Director; Darryl Washington; Northern Health Care Management Director, Terri Henderson; Account Clerk Specialist, Treasa Cooper; Reimbursement Coordinator

### **Call to Order:**

The meeting was called to order at 2:18 p.m. by Dan Dekorse

**Timekeeper:** Ty Wessell

**Confirmation of a Quorum:** Yes

**Conflict of Interest Declaration:** No

**Consideration of the Agenda:** It was requested to move the Board Chair election after the NLD update and add a discussion about the new email addresses. Dan introduced the 3 new Board Members, Carol Blake of Wexford, Dean Smallegan of Missaukee, and Ruth Pilon of Crawford.

<b>MOTION:</b>	<b>Accept the March 16, 2023 Board of Directors and Committee of the Whole Meeting Minutes</b>
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Greg McMorrow</b>
<b>SECONDER</b>	<b>Tom Bratton</b>

## **Ownership Linkage:**

### **A. Citizen Comment:**

Pat Nuffer – Pat read quotes from family members of consumers. One family member talked about lack of housing and felt that NLCMHA did not assist enough with finding the consumer housing. The other quote spoke about a new consumer member who moved to Traverse City, received ACT from his previous community, but was denied those services in Traverse City. The consumer member’s situation escalated, and the person ended up in the E.R. The family member stated that the NLCMH worker was “invisible”. Pat stated that qualifications for services that seem to be a barrier. Family members need partnership with the gatekeepers. Correct information must be given to caregivers.

Judy Barrett- Stated that there has been a situation in which the consumer does not use the telephone due to the sound and can only communicate through text. Currently, CMH does not use text as a typical means of communication. The consumer’s case was recently handed over to a new case worker and that new case worker was not made aware that they needed to communicate through text message. As a result, there was a disconnect between the new case worker and consumer. Judy commented: “Is there a protocol 101 for when case managers come on?”

## **Chief Executive Officer’s Report:**

Brian, the Interim Chief Executive Officer, reviewed the CEO Report. He mentioned the employee stabilization grant and the plans for those funds. Brian touched base on the progress of the Enabling Agreement and feels strongly all counties will sign off on it. Brian spoke about his community events and noted ones such as the CMH conference at Grand Traverse Resort happening June 5-7<sup>th</sup> and June 24<sup>th</sup>, a mental health summit in Traverse City.

Kate asked if Brian could hire a full or part-time grant writer and someone to work on the patient portal.

## **Chief Financial Officer’s Report:**

Lauri, the Chief Financial Officer gave her report. She mentioned that they have been finding and using grants to get certain things going such as hiring staff for the Behavioral Health home. She also stated that Gatsby 68 is not a resource that can be spent. She also touched on public act 152. She commented that the first step of the budget process is personnel.

Lauri discussed the revenues and spending, cash on hand, Medicaid spending as compared to regional funding, residential/inpatient usage, revenues/spending, and contracts. The CFO also clarified that the DHHS is responsible for consumer transportation.

## **Northern Michigan Regional Entity Report:**

Mary discussed the NMRE meeting, it was mentioned that there was discussion about the PA2 funds at the meeting.

## **Assurance Of Organizational Performance:**

### **A. Receipt of Board Monitoring Report & CEO Response to Monitoring Report:**

There were only two monitoring reports turned back in for policy 1.0. The Board voted to re-do this monitoring report in May.

### **B. New Operational Worries:**

Mary commented that she has been having difficulties with her NLCMH email.

Dan Mauk, IT spoke on behalf of these issues and presented solutions. Dan also mentioned that members can also log into office.com and log in on the website.

There was discussion about the website and out of date material. Members of the Board mentioned that they would like to see the website updated. They would also like the packets in an accessible place with the minutes and 988 to be marketed.

**C. April Monitoring Assignment:**

2.8 Communication & Support to the Board.

**Board Means Self-Assessment:**

**A. Receipt of Board Monitoring Report & CEO Response to Monitoring Report:**

<b>MOTION:</b>	<b>The Board finds the organization 78% in compliance with Policy 3.3 Board Member Code of Conduct</b>
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Tony Lentych</b>
<b>SECONDER:</b>	<b>Ty Wessell</b>

<b>MOTION:</b>	<b>The Board finds the organization 100% in compliance with policy 3.6 Board Chair Functions</b>
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Tony Lentych</b>
<b>SECONDER:</b>	<b>Sherry Powers</b>

**B. April Monitoring Assignment:**

The Board was given the monitoring reports; policies 3.7, 3.7A, and 3.7B as their April homework.

**Governance Policies Discussion and Assessment:**

- A. Ends:** None.
- B. Executive Limitations:** None.
- C. Governance Process/Ownership Linkage:**

**RRAC Minutes**

<b>MOTION:</b>	<b>Approve the RRAC Minutes – February 14, 2023</b>
<b>RESULT:</b>	<b>ADOPTED. [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Tony Lentych</b>
<b>SECONDER:</b>	<b>Ty Wessell</b>

The draft minutes from the RRAC Meeting held April 6, 2023, were discussed.

**Chair Elections:**

There was a great deal of discussion and debate about the election of a new Chairman. The Board decided to move forward with the election for the NLCMHA Chairman. Because there was not a quorum at the last NLD meeting, the Board called for nominations from the floor.

Tony Lentych nominated Ben Townsend. Ben Townsend nominated Tony Lentych.

The Board held a roll call vote for the Chair. The results were a tie. The members discussed the results and did a second vote, there was a tie again. Members debated if they should do a coin toss. Tony announced he is withdrawing from the election, making Ben Townsend the new Chairman of the Board.

**MOTION:** Roll Call Vote for NLCMHA Board Chair  
**RESULT:** Tie  
G. McMorrow – Tony, C. Blake – Ben, T. Bratton – Tony, A. Cambridge – Tony, B. Townsend – Ben, S. Powers- Ben, D. Smallegan – Ben, T. Wessell- Tony, A. Griffis – Ben, R. Pilon- Tony, T. Lentych – Ben, P. Babcock – Ben, K. Dahlstrom – Tony, P. Morris – Tony, M. Marois – Tony, D. Dekorse- Ben

**MOTION:** Second Roll Call Vote for NLCMHA Board Chair  
**RESULT:** Tie  
G. McMorrow – Tony, C. Blake – Ben, T. Bratton – Ben, A. Cambridge –Tony, B. Townsend – Ben, S. Powers- Ben, D. Smallegan – Ben, T. Wessell- Lentych, A. Griffis – Ben, R. Pilon- Tony, T. Lentych –Tony, P. Babcock – Ben, K. Dahlstrom – Tony, P. Morris – Tony, M. Marois – Tony, D. Dekorse- Ben

**MOTION:** Elect Ben Townsend as Chairman of the Board by default  
**RESULT:** ADOPTED. [UNANIMOUS]  
**MOVER:** Tony Lentych  
**SECONDER:** Dean Smallegan

**NLD:**

The Board reviewed the draft NLD minutes from April and March. Pam spoke about the NLD meeting and stated who the NLD discussed for office appointments.

Vice Chair: Greg McMorrow or Tony Lentych

Secretary: Sherry or Greg.

Ben Townsend took over as the Northern Lakes Community Mental Health Board Chairman and facilitated the remainder of the meeting.

**MOTION:** The newly elected Chair for this term to be 13 months  
**RESULT:** ADOPTED. [UNANIMOUS]  
**MOVER:** Dan Dekorse  
**SECONDER:** Greg McMorrow

**Committee Appointments:**

Ben, the NLCMHA Chairman made the following committee appointments:

Audit Committee – Dean, Penny

NLD – Ruth

NMRE- Possibly Greg

CMHAM - Ben

CEO Search – Dean, Carol

Ad Hoc Budget Committee – Chairman - Al, Tom, Ty, - this committee will meet in June, July, August  
Governance Committee will stay as it is.

Ben commented that the CEO search committee should meet soon. Mary said that she will get a hold of the members and set that up.

The Board discussed the change they would like for policy 2.7.2

**MOTION.** Change 2.7.2 to read: – No less than annually The CEO communicate with the Board in total, one member of the executive team that will serve as the Interim CEO if the CEO is unavailable. If that person is unavailable, the interim shall communicate to the Board, a second executive team member.

**RESULT:** ADOPTED. 15 – Yes, 1 -No

**MOVER:** Ty Wessell

**SECONDER:** Greg McMorrow

The Board discussed the change they would like for policy 3.8.

**MOTION:** Change Policy 3.8 state: Board Member shall complete at least six months to be recognized when they leave The Board

**RESULT:** ADOPTED. [UNANIMOUS]

**MOVER:** Al Cambridge

**SECONDER:** Mary Marois

#### **D. Board/CEO Linkage:**

Mary expressed the desire to address the issues mentioned at citizen' s public comment. She would like the CEO to investigate this and bring ideas back to the Board next month as to how to resolve these matters.

Dan commented that CMH is not understood by many. To be told no when you are in crisis does not help. Would like the CEO to educate the community about CMH.

Kate mentioned that she would like the CEO to clarify to consumers and the Board what the clear expectation for getting help with transportation.

#### **Ownership Linkage:**

**A. Citizen Comment:** None.

#### **Announcements/Board Member Reports/Board Association:**

Ben read the certificate of recognition for Lynn Pope. Ty mentioned that she will be missed. Pam acknowledged that she has a wide expertise of the mental health industry. Al acknowledged her work on ROOC.

Ben read the certificate of recognition for Barb Selesky. Members mentioned that she will be missed.

Ben read the certificate of recognition for Rose Denny. Kate commented that Rose was the hardest working and best prepared Board member. Members mentioned that they would like to see her on the

RRAC. Mary mentioned that she is so proud of Rose and will miss her a lot. Al mentioned that Rose cared deeply for the people we serve.

The Board thanked Dan for his work on the Board. Dan also thanked the Board for having him.

Greg mentioned that NLCMH does good work.

**Agenda Planning:** It was requested to include how the agency assists with job placement at next month's COW IDD presentation.

**Meeting Evaluation/Comments:**

#1 – We spent our time on the most important governance topics – Excellent

#2 – We encouraged diversity of viewpoints – Excellent

#3 – Our decisions were made collectively –Excellent

#4 – The Board used it's time effectively – Fair

**Adjournment:**

The meeting adjourned at 4:26 p.m.

Respectfully Submitted,

Ben Townsend, Chairperson

Sherry Powers, Board Secretary

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Stacy Maiville, Executive Secretary

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