



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

## Committee of the Whole Meeting Minutes

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April 15, 2021

12:30 PM

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### 1. ATTENDANCE:

Northern Lakes Community Mental Health Authority, remote virtual meeting. Rose Denny called the meeting to order at 12:34 p.m.

Board Members Present: Pam Babcock, Lorelei King, Ty Wessell, Ben Townsend, Nicole Miller, Al Cambridge, Penny Morris, Rose Denny, Nina Zamora, Randy Kamps, Angie Griffis, Greg McMorrow, Mary Marois, Sherry Powers

Board Members Absent: Dean Vivian (advance notice), Dan Lathrop (advance notice)

Others Present: Karl Kovacs, Chief Executive Officer; Joanie Blamer, Chief Population Officer for Mental Health Services; Deb Lavender, Executive Secretary; Tracy Andrews, Director of Integrated and Managed Health Services; Kari Barker, Director of Quality and Compliance; Darryl Washington, Director of Long Term Care and Support Services; Lauri Fischer, Chief Financial Officer; Matt Leiter, Director of Human Resources; Dan Mauk, Chief Information Officer; Paul Keller, Recipient Rights Director; Brie Molaison, Customer Services Specialist; Carrie Gray, Chief Population Officer for Intellectual/Developmental Disability Services; Jessica Williams, Performance Improvement Specialist; Chris Biggar, Finance Manager; Mackenzie Breithaupt, Secretary; Bill Hirschman; Aaron Fader, Executive Administrative Specialist

### 2. RECEIVE AND REVIEW March 18, 2021 MINUTES:

Moved to Board meeting.

### 3. PUBLIC COMMENT:

None.

### 4. UPDATE ON RECIPIENT RIGHTS:

Paul reviewed the statistical information and activities that have occurred since the last meeting. They continue to review NLCMHA policies in preparation for the triennial audit. ORR is developing a training for psychiatrist prescribing positions and has been coordinating with outside agencies on training requirements. The ORR Specialist, Alyssa Heider is compiling quarter training compliance rates for the end of April 2021. Randy asked how high compliance in training has been and how it compares to the State average. Last fiscal year was the first-year benchmark which was 83% for NLCMHA staff, 84% for contracted hires, and a 78% cumulative rate. Self-determination had a lower rate and new tracking standards in GTI have affected this as well with a few technical issues. The change to virtual trainings has also led to some complications as well.

### 5. Financial Audit

Bill Hirschman joined the meeting to present the audit. They found the net position to be at \$12 million in the operating fund and \$1 million in the insurance fund. The unrestricted fund balances is at \$5 million which Bill described as healthy. Randy pointed out that the performance in the

self-insurance fund was especially impressive. Al and Randy asked that the Management Letter or Letter of Governance be included in the minutes. There were no instances of noncompliance that needed to be reported. Al asked about a credit risk of having \$16 million in one bank. Bill said that it is up to the decision of management and that similar CMHs operate in similar ways. Since these funds are in a national bank, the likelihood of failure is lower. Bill commended Lauri and her team with how smooth the audit went this year. For purposes of the annual review, Bill gave NLCMHA a rating of 9 out of 10 for financial health.

## **6. CEO Evaluation**

Karl's evaluation showed good performance with ratings and comments noting that he has either met or exceeded performance expectations in every category. There will be a contract discussion during next month's meeting. Karl thanked everyone for the comments that they provided as they are very helpful to him.

## **7. MEETING EVALUATION/COMMENTS:**

Randy spoke on the Board Leadership Journal and how much he appreciates this Board's ability to have good discussion and good debates while still being able to come to consensus at the end and vote.

Karl was appreciative to Ty and Mary for being able to do the new Board Member orientation for Greg and Penny respectively. Ty suggested that the Board Education Presentation from this meeting be added to the orientation process as it explains a lot of the services offered by NLCMHA.

## **8. OTHER/ADJOURN:**

Meeting adjourned at 2:11 p.m.

Respectfully Submitted,

Aaron Fader  
Executive Administrative Specialist

apf (5/7/2021)