



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

Board of Directors Meeting Minutes

September 16, 2021

2:15 p.m.

Northern Lakes Community Mental Health Authority 527 Cobb Street Cadillac, MI 49601 and Microsoft Teams Meeting (Virtual)

Called to order at 2:41 p.m. by Rose Denny. This meeting is being held remotely due to the State of Emergency being called in the City of Cadillac which would have been the location of the meeting.

Board Members Present: Rose Denny, Al Cambridge, Ben Townsend, Mary Marois, Penny Morris, Dean Vivian, Barb Selesky, Sherry Powers, Dan DeKorse, Justin Reed

Virtual – Greg McMorrow, Ty Wessell, Nicole Miller, Angela Griffis

Board Members Absent: Randy Kamps (advance notice) and Pam Babcock (advance notice)

Others Present: Joanie Blamer, Interim Chief Executive Officer; Lauri Fischer, Chief Financial Officer; Matt Leiter, Director of Human Resources; Tracy Andrews, Director of Integrated and Managed Health Services; Brian Newcomb, Director of Recipient Rights; Deb Lavender, Executive Secretary; Aaron Fader, Executive Administrative Specialist

Virtual – Kari Barker, Director of Quality and Compliance; Darryl Washington, Director of Long-Term Care and Support Services; Brie Molaison, Customer Services Specialist; Dr. Curt Cummins, Medical Director; Jessica Williams, Quality and Compliance Specialist; Unknown ROOC Member on Phone

Confirmation of a Quorum – yes

Timekeeper – none

1. CALL TO ORDER:

2. AGENDA:

A discussion of Board Member per diem and the Board Ad Hoc Committee were added

3. CONFLICT OF INTEREST DECLARATION:

No conflict of interest was declared.

4. CONSENT AGENDA:

Consideration of the Consent Agenda

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| MOTION: | Accept the Consent Agenda for September 16, 2021 |
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Al Cambridge |
| SECONDER: | Sherry Powers |

5. OWNERSHIP LINKAGE:

- A. *Citizen Comment* – none
- B. *Ownership Communication* – none

6. CHIEF EXECUTIVE OFFICER'S REPORT:

The NLD thought it would be a good idea for Joanie to begin sharing consumer success stories, which she will begin doing at the next meeting. Joanie and Pam met with Frank Vanderwal, the Missaukee County Commission Chair who told them that he thinks he will have an appointee for the Board very soon. Joanie met with Kate D. after her citizen comment last meeting. Joanie will begin meeting with Kate and another NAMI member every other week to discuss rules, regulations, visions, services, etc. Alan Bolter is strongly encouraging testimony to the State about bills in the House and Senate. The meeting with Representative Mary Whiteford was yesterday. Joanie plans to continue to meet with her to highlight a couple topics such as identifying details on the bill before it is passed and the value of PIHPs. Mary noted that the bills have a lot of big ideas but is not sure where the funding will come from. Justin also mentioned the importance of the difference of southern and northern ASOs. Whiteford did listen to the idea of a northern exemption and Joanie will talk more with her about that. Joanie will continue to update the Board on the situation and will invite Representative Whiteford to a meeting if the Board so desires.

7. NORTHERN MICHIGAN REGIONAL ENTITY REPORT:

No minutes provided.

8. ASSURANCE OF ORGANIZATIONAL PERFORMANCE:

- A. *Receipt of CEO Response to Monitoring Report – 2.1 Consumer Services (Internal Inspection)*

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| MOTION: | The Board finds the organization 100% in compliance with Policy 2.1 Consumer Services (Internal Inspection) |
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Dean Vivian |
| SECONDER: | Ben Townsend |

- B. *New Operational Worries* – None.

- C. *September Monitoring Assignment*

1.0 Consumer and Community Ends (1.0.6 – 1.0.11) (Internal Inspection) and 2.3 Compensation of the Employed Workforce (Internal Inspection). Please complete and turn in.

9. BOARD MEANS SELF-ASSESSMENT

- A. *Receipt of CEO Response to Monitoring Report – 4.2 Accountability (Direct Inspection)*

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| MOTION: | The Board finds the organization 100% in compliance with Policy 4.2 Accountability (Direct Inspection) |
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Sherry Powers |
| SECONDER: | Barb Selesky |

Comments – Noted comments are to be directed to the chair as required.

- B. *September Monitoring Assignment*
None.

- C. *Ad Hoc Committee*

Mary spoke about the CEO Search Committee and the need for more membership. Sherry noted that she would be able to join as long as the meetings take place after 5:30 PM. Rose noted that she would be able to join. Dean explained that this is a very big commitment with a lot of

homework. Mary originally wanted to hire a consultant to aid them in this process but found that the manual that Dean put together when he chaired this committee in the past is extremely helpful – she feels that this manual will provide the support needed. She is asking for a \$10,000 budget for lunches, advertising, and other ad hoc expenses.

Matt spoke about a recommended range for the Search Committee meeting to consider. Included CEO benefits are an agency vehicle, Agency credit card, short/long term disability, 401 MERS.

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| MOTION: | Approve the NLCMHA Board Ad Hoc Search Committee budget of \$10,000 |
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mary Marois |
| SECONDER: | Dean Vivian |

10. GOVERNANCE POLICIES DISCUSSION AND ASSESSMENT:

A. *Ends* – None.

B. *Executive Limitations* – None.

C. *Governance Process/Ownership Linkages*

NLD Minutes – September 1, 2021

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| MOTION: | Approve NLD Minutes – September 1, 2021 |
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Barb Selesky |
| SECONDER: | Sherry Powers |

The NLD covered many topics including keeping our agenda structure the same, not limiting the COW to a time limit since it is a work group, developing Board Member biographies to include which category they represent and committees they serve on. The NLD wanted Deb Freed to come to the next meeting to talk about marketing, however Deb noted she could not make that meeting so there was an agreement that she could provide a report to the CEO for review at the next NLD meeting. There will be a generic “NLCMHA Board” email address that will be monitored by Joanie, Deb, and Aaron to forward to Board Members. This will be added to the NLCMHA website. Full COW and Board packets will also be added to the NLCMHA website the Friday after packets are distributed to Board Members. Another topic was for Board Members to update which categories of representation (professional, community member, consumer, etc.) they categorize themselves into – some Board Members will fit into multiple categories of representation.

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| MOTION: | To develop and post a generic “NLCMHA Board” email on the NLCMHA website for community members to reach out to. |
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Al Cambridge |
| SECONDER: | Barb Selesky |

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| MOTION: | To post NLCMGH COW packets and Board packets on the NLCMHA website for the Friday after packets are distributed to Board Members |
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Barb Selesky |
| SECONDER: | Ben Townsend |

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| MOTION: | To keep NLCMHA Board Member per diem rate as it is |
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mary Marois |
| SECONDER: | Dean Vivian |

11. OWNERSHIP LINKAGE: None.

12. ANNOUNCEMENTS/BOARD MEMBER REPORTS:

Barb recommended that there be some system in place to track if members of the public are joining the meeting to make comment. There is a system that Dan Mauk has in mind that will address this in the future.

13. October 21, 2021 AGENDA PLANNING:

Reviewed agenda items.

14. MEETING EVALUATION:

Comments – Ty mentioned that Rose did a good job running the Board Meeting.

15. ADJOURNMENT:

The meeting adjourned at 3:48 p.m.

Respectfully Submitted,

Randy Kamps, Chairperson

Sherry Powers, Board Secretary

Aaron Fader, Recording Secretary