
Title 1	Northern Lakes Policies
Part 106	Supports and Services – NLCMHA Provided and Contract
Subpart J	Mental Health Code Protected Recipient Rights
Policy No.	106.1033
Subject	Medication Errors/Adverse Drug Reactions (RR)

Applicability

Policy applies to all Northern Lakes CMHA activities, operations and sites and to all employees except members of the governing body. Policy also applies to any Network Provider and its employees, volunteers, or agents that have elected to adopt and adhere to Northern Lakes CMHA policies and procedures pertaining to Recipient Rights under the terms of its Participating Provider Agreement.

Policy and Procedure

All medication errors and adverse drug reactions occurring related to medication prescribed or administered by Northern Lakes CMHA or its contracted providers shall be immediately identified and reported as follows:

- A. Reported to a psychiatrist or a registered nurse, and
- B. Documented in the recipient's record and,
- C. Recorded on an appropriate incident report form.

Medication errors may be identified when any of the following have occurred:

- A. An incorrect medication count, or
- B. A discrepancy between the prescription label, medication sheet and most recent Northern Lakes CMHA psychiatrist order, or
- C. A violation of the six "rights" of medication administration as follows:
 - 1. right person
 - 2. right medication
 - 3. right dosage
 - 4. right time
 - 5. right route
 - 6. right to refuse
- D. A contaminated medication is administered.

- E. An outdated medication is administered.
- F. A medication was omitted.
- G. Observation and/or recipient report of adverse/unusual response.
- I. In the event of the administration of a contaminated or incorrect medication or dosage, and with the inability to contact the appropriate psychiatrist or registered nurse, contact Poison Control.

Procedures

None.

Adoption Date: May 23, 2006

Review Dates:

June 8, 2009
May 14, 2010
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