

September 17, 2021

On behalf of the office of Recipient rights and the training department, I am pleased to share news about an approved online resource for Recipient Rights new hire training. NLCMHA will be using this resource for all newly hired staff beginning October 1, 2021.

This training is fully approved by the State of Michigan and accessible for all persons. It will assure that providers/staff will be able to access a new hire Recipient Rights training on demand on Improving MI practices website.

Website: [improvingmi.org](https://www.improvingmi.org)

This is a free website that many of you already use to fulfill other training requirements. Individuals taking the course need to set-up their own account and login.

Course Title:

Recipient Rights for Community Mental Health and Affiliated Agency Staff

This online program will offer immediate accessibility to obtain your Recipient Rights New Hire training. You will have an opportunity to do this at your own pace and to receive a certificate immediately upon completion.

At this time, our online virtual live stream classes will continue for Recipient Rights Annual Refresher classes only.

Please remember to follow NLCMHA Recipient Rights training plan and due dates. All newly hired staff need to complete New Hire Recipient Rights training within 30-days of hire. All staff are required to attend Annual Recipient Rights Refresher class via Microsoft Teams live streaming.

It is the Provider/Staff responsibility to maintain certificates of completion and all training records for their individual staff and organization. Please forward proof of completion and hire date to the Rights Office at recipient.rights@nlcmh.org

Visit our website: <https://www.northernlakescmh.org/for-providers-and-staff/> for Recipient Rights Training Plan, Training Schedule, How to Register, and many other helpful documents.

If you have questions about this announcement, please email training@nlcmh.org.

Respectfully,

Brian Newcomb
Director of Office of Recipient Rights
Northern Lakes CMHA