



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

Board of Directors Meeting Minutes

July 15, 2021

2:15 p.m.

Northern Lakes Community Mental Health Authority, 527 Cobb Street, Cadillac and Microsoft Teams Meeting (Virtual).

Called to order at 2:36 p.m. by Randy Kamps. This meeting is being held remotely due to the State of Emergency being called in the City of Cadillac.

Board Members Present: Cadillac - Ben Townsend, Al Cambridge, Dean Vivian, Mary Marois, Pam Babcock, Penny Morris, Randy Kamps, Rose Denny, Sherry Powers, Ty Wessell and Barb Selesky. Virtual - Nina Zamora, Greg McMorrow and Nicole Miller.

Board Members Absent: Angela Griffis (advance notice)

Others Present: Cadillac – Joanie Blamer, Interim Chief Executive Officer; Matt Leiter, Director of Human Resources; Tracy Andrews, Director of Integrated and Managed Health Services; Darryl Washington, Director of Long Term Care and Support Services; Aaron Fader, Executive Administrative Specialist; Deb Lavender, Executive Secretary; Andy Babcock and Sarah Benson. Virtual - Kari Barker, Director of Quality and Compliance; Dan Mauk, Chief Information Officer; Carrie Gray, Chief Population Officer for Intellectual/Developmental Disability Services.

Confirmation of a Quorum-yes

Timekeeper – none

1. CALL TO ORDER:

2. AGENDA:

MOTION:	Accept the Agenda for July 15, 2021
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barb Selesky
SECONDER:	Dean Vivian

3. CONFLICT OF INTEREST DECLARATION:

No conflict of interest was declared.

Moment of silence to honor the former Director of Great Lakes CMH, Roger Dunigan.

4. CONSENT AGENDA:

MOTION:	Accept the Consent Agenda for July 15, 2021.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Al Cambridge
SECONDER:	Rose Denny

5. OWNERSHIP LINKAGE:

- A. *Citizen Comment* – Sarah Benson shared with the Board her concern about how underpaid our front-line CLS workers are. There is currently an opening operated by CMH being advertised in the Cadillac area for \$11.79 per hour after training. Even with a bonus it is only \$14.00 an hour. She would challenge anyone present at this meeting to live with \$11.79 per hour. The \$14.00 per hour isn't guaranteed without the increase. Earlier this week they received a call about taking on additional people. There was an AFC home that closed because they did not have enough staff. They were not able to be competitive in the job marketplace with pay. She encouraged us to look at the reimbursement over the last ten years as to how it has not increased. She was disheartened about the increase of CMH employees discussed at the last couple of meetings and our front-line folks are not realizing cost of living increases. There is a staffing crisis and it will affect the consumers when we can't staff.
- B. *Ownership Communication* – None.

6. CHIEF EXECUTIVE OFFICER'S REPORT:

Joanie thanked Sarah for bringing the information here about the direct care worker wage and the challenges there are across the state. Sarah mentioned an AFC closing its doors in our area. We are looking at the direct care wages and are watching the budget. We are working with the NMRE in our region to see what we can do to advocate for continuing the DCW increase.

Joanie mentioned that Club Cadillac is having their Clubhouse International accreditation review next week. This is a three year accreditation. Amy Kotulski asked us to share with the Board the invite for the interview next Friday and this will be done virtually.

A virtual Public Hearing is scheduled for July 21 from 1:00 to 3:00p.m. Invites were sent out to Board Members and were asked to share with their resources. It was also sent out to the local newspapers.

Joanie shared the highlights of the roundtable meeting with Senator Stabenow about the proposed crisis center and Certified Community Behavioral Health Center (CCBHC). The region has been discussing CCBHC as well.

Joanie provided an update on the follow-up to the public comment from the Board meeting last month.

7. NORTHERN MICHIGAN REGIONAL ENTITY REPORT:

Reference was made about the Medicaid spending identified on page 21 of the Board packet in the NMRE minutes. Al asked for more information about the spending plan. Randy indicated that the region has a surplus and we need to find a way to smooth out the process. Joanie identified that we did bring a plan to the Board a few months ago and focused on recruitment and retention plan and provider stability. Each Board had to create a plan and submit to the NMRE for approval before it was implemented. Almost everyone in the region went with the same plan. It was identified that moving forward when these opportunities come up that we have the Board vote on it. Barb mentioned that the NLD will be talking about the budget in August.

8. ASSURANCE OF ORGANIZATIONAL PERFORMANCE:

- A. *Receipt of CEO Response to Monitoring Report – 2.7 Continuity of Executive Functions (Internal Inspection)*

MOTION:	The Board finds the organization 100% in compliance with Policy 2.7 Continuity of Executive Functions (Internal Inspection)
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Vivian
SECONDER:	Ty Wessell

- B. *New Operational Worries –*

Randy shared his worry about not having software available to ensure that we have the technology to keep track of the information needed for audits. AI identified that we need a more detailed software that is integrated with our grants. Joanie noted that she will follow-up with Lauri regarding this.

- C. *July Monitoring Assignment*

2.4 Financial Management (Internal Inspection). Please complete and turn in.

9. BOARD MEANS SELF-ASSESSMENT

- A. *Receipt of CEO Response to Monitoring Report – 4.3 Delegation of Management Powers to the CEO (Direct Inspection)*

MOTION:	The Board finds the organization 100% in compliance with Policy 4.3 Delegation of Management Powers to the CEO (Internal Inspection)
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rose Denny
SECONDER:	Dean Vivian

- B. *July Monitoring Assignment*

4.1 Unity of Control - (Direct Inspection). Please complete and turn in.

10. GOVERNANCE POLICIES DISCUSSION AND ASSESSMENT:

- A. *Ends – None.*

- B. *Executive Limitations – None.*

- C. *Governance Process/Ownership Linkages*

- a. *NLD Minutes – July 7, 2021*

MOTION:	Approve NLD Minutes – July 7, 2021
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ty Wessell
SECONDER:	Dean Vivian

b. Compliance & Single Audit

MOTION: Approve Compliance and Single Audit
RESULT: ADOPTED [UNANIMOUS]
MOVER: Al Cambridge
SECONDER: Dean Vivian

c. Board Secretary Election

MOTION: Elected Sherry Powers as Board Secretary
RESULT: ADOPTED [UNANIMOUS]
MOVER: Mary Marois
SECONDER: Barb Selesky

d. Board/CEO Linkage – None.

11. OWNERSHIP LINKAGE:

A. Citizen Comment – None.

12. ANNOUNCEMENTS/BOARD MEMBER REPORTS:

- Penny reported that she served on the Ad Hoc Committee for Grand Traverse County to interview for vacant positions. A recommendation was made to the commission and one individual was identified for the NMRE Board and two for the Northern Lakes Board.
- Randy indicated that the Board Association is getting somewhat back to normal and that the Fall Conference will be held in Traverse City. He reminded the Board to give to the PAC.
- Randy clarified the restrictions of meeting in person for our meetings until the end of the year.

13. AUGUST 19, 2021 AGENDA PLANNING:

Reviewed agenda items: RRAC Minutes – August 3, 2021; FY 2021 Budget Amendment, Initial FY 2022 Budget and Capitalization Plan; Board Member Per Diem; Cost of Governance; CARF – Vision Mission, Values and Board Governance Policies. The meeting will be held in Cadillac. Ty suggested adding the outcome of the public hearing about what we hear from the public. It was suggested that we will record it and would like to see it on the website.

14. MEETING EVALUATION:

Comments – Good meeting, full of monumental stuff. Hope we can split some of these reports and possibly split up into the education session. It does not leave a lot of time for questions.

15. ADJOURNMENT:

The meeting adjourned at 3:22 p.m.

Respectfully Submitted,

Randy Kamps, Chairperson

Sherry Powers, Board Secretary

Debra Lavender, Recording Secretary