



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

Board of Directors Meeting Minutes

October 15, 2020

2:15 p.m.

1. CALL TO ORDER:

Northern Lakes Community Mental Health Authority – Microsoft Teams Meeting (Virtual)

Called to order at 2:44 p.m. by Randy Kamps

Board Members Present: Dean Vivian, Al Cambridge, Mary Marois, Rose Denny, Randy Kamps, Ty Wessell, Betty Bushey, Ben Townsend, Lorelei King (Virtual), Nicole Miller (Virtual), Pam Babcock (Virtual), Sherise Shively (Virtual), Sherry Powers (Virtual), Nina Zamora (Phone)

Board Members Absent: Angela Griffis (prior notice given); Dan Lathrop (prior notice given)

Others Present: Joanie Blamer, Acting Chief Executive Officer; Matt Leiter, Human Resources Director; Lauri Fischer, Chief Financial Officer; Aaron Fader, Executive Administrative Specialist; Ann Ketchum, Programmer Analyst (Virtual); Carrie Gray, Chief Population Officer for Intellectual and Developmental Disabilities (Virtual); Deb Lavender, Executive Secretary (Virtual); Jessica Williams, Performance Improvement Specialist (Virtual); Kari Barker, Director of Quality and Compliance (Virtual), Melissa Trout, Operations Manager (Virtual); Pamela Blue, Juvenile Justice Diversion (Virtual); Tracy Andrews, Director of Integrated and Managed Health Services (Virtual)

Confirmation of a Quorum

2. AGENDA:

MOTION:	Accept the Agenda for October 15, 2020 with change
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Vivian
SECONDER:	Nicole Miller

3. CONFLICT OF INTEREST DECLARATION:

No conflict of interest was declared.

4. CONSENT AGENDA:

MOTION:	Accept the Consent Agenda for October 15, 2020 with separate discussion of financial statements.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	AI Cambridge
SECONDER:	Ty Wessell

- A. *Consideration of the Consent Agenda*
- B. *AI wanted to discuss the retirement of the Community Living Supports and Services Per Diem Code and what it has been replaced with. AI asked for any example of what it was and what it will be. Lauri explained that in the past we used the CLS Code as a per diem. "Consumer A needs about 6 hour per day of services. or about \$100 dollars a day on average". In the past we calculated and average for flexibility. What we have moved to is a methodology where the medical necessity of all residents in a home might add up to 20 hours a day, but we require the home to be staffed 24 hours. NLCMHA must calculate an increase in the rate per 15-minute unit so we can pay for the staffing requested, but the provider agency can only bill for units of medical necessity.*

MOTION:	Receive and File the Financial Statements
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	AI Cambridge
SECONDER:	Betty Bushey

OWNERSHIP LINKAGE:

- C. *Citizen Comment – None*
- D. *Ownership Communication – None.*

5. CHIEF EXECUTIVE OFFICER'S REPORT:

Joanie asked about who all would be going to the Fall Conference which will be taking place on the last week of this month. The sessions will be virtual half days. Please let Deb know by October 22nd. There were two retaliation complaints investigated by HR, neither were substantiated. NLCMHA is partnering with North Country to issue an RFP – we will be expending \$15,000. Munson will put in \$10,000; McLaren will also put in \$10,000. The direct care wage increase is moving forward. At the legislative level, MDHHS has been directed to look at carving I/DD services away from the Community Mental Health Programs.

6. NORTHERN MICHIGAN REGIONAL ENTITY REPORT:

No comments.

7. ASSURANCE OF ORGANIZATIONAL PERFORMANCE:

- A. *Receipt of CEO Response to Monitoring Report – 1.0.6 – 1.0.11 Consumer and Community Ends (Internal Inspection)*

MOTION: The Board finds the organization 100% in compliance with Policy 1.0.6 – 1.0.11 Consumer and Community Ends (Internal Inspection)
RESULT: ADOPTED [UNANIMOUS]
MOVER: Rose Denny
SECONDER: Betty Bushey

B. Receipt of CEO Response to Monitoring Report – 2.3 Compensation of the Employed Workforce.

MOTION: The Board finds the organization 100% in compliance with Policy 2.3 Compensation of the Employed Workforce (Internal Inspection)
RESULT: ADOPTED [UNANIMOUS]
MOVER: Rose Denny
SECONDER: Ty Wessell

C. The Board Endorses the Motion made during the COW regarding Joanie Blamer’s Salary

MOTION: The Board endorses the motion made during the COW regarding Joanie Blamer’s salary.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Rose Denny
SECONDER: Ty Wessell

D. New Operational Worries – None.

E. October Monitoring Assignment

2.4 Financial Management (Internal Inspection) and 2.5 Asset Protection (Direct Inspection). Complete and turn in.

8. BOARD MEANS SELF-ASSESSMENT

A. None.

B. October Monitoring Assignment

3.0 Global Governance Process/Ownership Linkage (Direct Inspection) and 4.0 Global Governance – Board CEO Linkage (Direct Inspection). Complete and turn in.

9. GOVERNANCE POLICIES DISCUSSION AND ASSESSMENT:

A. Ends – None.

B. Executive Limitations – None.

C. Governance Process/Ownership Linkages

a. RRAC Minutes

AI asked about the retention rate of Recipient Rights advisors and that it seems like the turnover is very high. Joanie mentioned that leadership is looking at this. Being an ORR advisor is difficult because they have to investigate coworkers, and that can be very

taxing. Matt explained that Paul is still a new manager and has been working with Karl, Joanie, Tracy, and Matt for support. Matt also confidentially interviewed the Recipient Rights team one on one.

MOTION:	Approve RRAC Minutes from October 6, 2020
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Nina Zamora
SECONDER:	Rose Denny

D. Board/CEO Linkage

Joanie asked the Board to fill out the Provider Information Collection Tool that were distributed. She also mentioned that Karl will likely be back before the next Board Meeting and how the Board would like to be notified. Randy asked that the entire Board be notified at the same time.

a. Recipient Rights Semi-Annual Report

10. OWNERSHIP LINKAGE: None.

11. ANNOUNCEMENTS/BOARD MEMBER REPORTS:

- Dean wanted to congratulate the team and their presentation to the Missaukee County Board.
- Remote meetings have been very helpful for people in the time of COVID and especially for those that need to usually drive long distances.
- Ben was not able to make it to the last meeting because of an acute heart attack that was brought on by COVID-19 complications that he suffered six weeks ago. He wanted to assure Board Members that COVID is in no way a hoax. He is very thankful to this Board and is happy to be a part of it.
- Randy will not be at the next Board Meeting.

12. MEETING EVALUATION:

No Evaluation

13. ADJOURNMENT:

The meeting adjourned at 3:30 p.m.

Respectfully Submitted,

Randy Kamps, Chairperson

Lorelei King, Board Secretary

Aaron Fader, Recording Secretary