



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

Board of Director's Meeting Minutes

September 17, 2020

2:15 p.m.

1. CALL TO ORDER:

Northern Lakes Community Mental Health Authority – 527 Cobb St., Cadillac, MI 49601 and Microsoft Teams

Called to order at 2:50 p.m. by Randy Kamps

Board Members Present: Grayling – Lorelei King and Sherry Powers. Cadillac – Randy Kamps, Ty Wessell, Al Cambridge, Betty Bushey, Dan Lathrop, Dean Vivian, and Mary Marois,

Virtual or by Phone – Nicole Miller, Nina Zamora, Pam Babcock, Angela Griffis, Sherise Shively and Rose Denny.

Board Members Absent: Ben Townsend (advance notice).

Others Present: Cadillac - Joanie Blamer, Acting Chief Executive Officer; Aaron Fader, Executive Administrative Specialist; Lauri Fischer, Chief Financial Officer; Matt Leiter, Human Resources Director; Paul Keller, Director of Recipient Rights; and Tom Shimmel.

Virtual - Deb Lavender, Executive Secretary; Tracy Andrews, Director of Integrated and Managed Health Services; Carrie Gray, Chief Population Officer for Intellectual and Developmental Disabilities Services; Kari Barker, Director of Quality and Compliance; Darryl Washington, Director of Long Term Care and Support Services; Jessica Williams, Performance Improvement Specialist; Chris Biggar, Financial Manager; Ann Faulkner, Programmer Analyst; and Rob Palmer, Accounting Reimbursement Manager.

Confirmation of a Quorum

2. AGENDA:

MOTION:	Approve the Board Agenda for September 17, 2020 with the Change to Closed Session.
RESULT:	ADOPTED [UNANIMOUS]

Closed Session was moved to the beginning of the meeting.

MOTION:	Move into Closed Session related to legal proceedings and include Lauri Fischer, Aaron Fader, Deb Lavender, and Joanie Blamer
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Marois
SECONDER:	Betty Bushey

The closed session began at 2:53 pm and ended at 3:27 pm.

MOTION: Moved out of closed session.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Betty Bushey
SECONDER: Dan Lathrop

3. CONFLICT OF INTEREST DECLARATION:

No conflict of interest was declared.

4. CONSENT AGENDA:

A. *Consideration of the Consent Agenda*

MOTION: Accept the Consent Agenda for September 17, 2020 with removal of contracts
RESULT: ADOPTED [UNANIMOUS]
MOVER: Al Cambridge
SECONDER: Ty Wessell

Al requested the list of contract agreements be considered separately.

MOTION: Approve the Contract Summary
RESULT: ADOPTED – 1 Abstention - Cambridge
MOVER: Ty Wessell
SECONDER: Betty Bushey

OWNERSHIP LINKAGE:

B. *Citizen Comment* – None.

C. *Ownership Communication* – None.

5. CHIEF EXECUTIVE OFFICER'S REPORT:

Joanie was asked to follow up on the DCW wage increase. This was brought up at the NMRE meeting and it was agreed that it will be carried through December 31. Joanie mentioned that there were many errors in the Grand Traverse County Jail Report and she will be meeting with them in the future to correct these mistakes with the consultant that was hired. Randy mentioned that the Board is willing to help if Joanie needs it.

6. NORTHERN MICHIGAN REGIONAL ENTITY REPORT:

NMRE Minutes – August 26, 2020 were referenced.

7. ASSURANCE OF ORGANIZATIONAL PERFORMANCE:

A. *Receipt of CEO Response to Monitoring Report – 2.1 Consumer Services (Internal Inspection)*

MOTION: The Board finds the organization 100% in compliance with Policy 2.1 Consumer Services (Internal Inspection)
RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Vivian
SECONDER: Rose Denny

- B. *New Operational Worries – None*
- C. *September Monitoring Assignment*
 1.0 Consumer and Community Ends 1.0.6 – 1.0.11 (Internal Inspection) and 2.3
 Compensation of the Employed Workforce (Internal Inspection) Complete and turn in.

8. BOARD MEANS SELF-ASSESSMENT

- A. *Receipt of CEO Response to Monitoring Report – 4.2 Accountability (Direct Inspection)*

MOTION:	The Board finds the organization 100% in compliance with Policy 4.2 Accountability (Direct Inspection)
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rose Denny
SECONDER:	Ty Wessell

- B. *September Monitoring Assignment*
None

9. GOVERNANCE POLICIES DISCUSSION AND ASSESSMENT:

- A. *Ends – None.*
- B. *Executive Limitations –* Randy brought a proposed amendment to Governance Policy 2.7.2:
 “No less than annually communicate with the board chairperson one member of the Executive Team who will serve as Interim CEO. In addition, if said member is unavailable the CEO will no less than annually communicate with the Board Chairperson a second member of the Executive Team who will serve as Interim CEO.”

MOTION:	Amend Governance Policy 2.7.2.
RESULT:	ADOPTED Roll Call Vote: 15 yes. Angie Griffis, Lorelei King, Nicole Miller, Pam Babcock, Sherise Shively, Sherry Powers, Dean Vivian, Dan Lathrop, AI Cambridge, Ty Wessell, Mary Marois, Betty Bushey, Nina Zamora, Rose Denny, and Randy Kamps
MOVER:	Randy Kamps
SECONDER:	AI Cambridge

- C. *Governance Process/Ownership Linkages*
 - a. *Approve NLD Minutes – September 3, 2020*

MOTION:	Approve NLD Minutes from September 3, 2020.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Vivian
SECONDER:	Ty Wessell

- b. *Approve Karl Kovacs’ leave of absence up to twelve weeks under the FMLA Act*

MOTION:	Approve Karl Kovacs’ leave of absence up to twelve weeks per the FMLA Act.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Kamps
SECONDER:	Dean Vivian

- c. Amend Governance Policy 3.6.10 - "To supervise or direct the CEO with the exception of the power to grant a leave of absence provided the Board is notified of granting the request within eight hours of it being granted."

MOTION: Amend Governance Policy 3.6.10.
RESULT: ADOPTED – Roll Call Vote: 10 Yes. Lorelei King, Nicole Miller, Pam Babcock, Sherise Shively, Sherry Powers, Nina Zamora, Rose Denny, Dean Vivian, Betty Bushey, and Randy Kamps 4 No. Dan Lathrop, Al Cambridge, Mary Marois and Ty Wessell.
MOVER: Randy Kamps
SECONDER: Ty Wessell

- d. To appoint Joanie Blamer as Interim CEO.

MOTION: Appoint Joanie Blamer as Interim CEO.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Al Cambridge
SECONDER: Betty Bushey

10. OWNERSHIP LINKAGE: None.

11. ANNOUNCEMENTS/BOARD MEMBER REPORTS:

- Dean asked if anyone in NLCMHA has been affected by COVID. There have been some cases. Dean asked that all commissioners on the board attend the meetings that Joanie and Lauri will be at.
- Ty thanked Lauri and Joanie for coming to the Leelanau Commissioners meeting and doing a great job of presenting the report
- Al mentioned that ROOC will be going in to phase two in October which will include programs at the building.
- Joanie noted that Hannah Driver won the "40 under 40" award in Traverse City.
- Randy mentioned that Ben was not able to make it to the meeting today because he had a medical condition. He was concerned about not getting his monitoring reports in. The Board Association is going through more reflection on how they operate and how best serve CMHs and PIHPs. They are making a push for equitable wages for direct care workers.
- Pam communicated a change to a person centered plan for a family member.

Further meetings will take place on Microsoft Teams and also in the Cadillac Multi-Purpose Room.

12. MEETING EVALUATION:

No comments.

13. ADJOURNMENT:

The meeting adjourned at 4:25 p.m.

Respectfully Submitted,

Randy Kamps, Chairperson

Lorelei King, Board Secretary

Aaron Fader, Recording Secretary
