



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

Board of Directors Meeting Minutes

May 21, 2020

2:30 p.m.

1. CALL TO ORDER:

Northern Lakes Community Mental Health Authority – Microsoft Teams Meeting (Virtual)

Called to order at 2:15 p.m. by Randy Kamps

Board Members Present: Betty Bushey, Nicole Miller, Randy Kamps, Ben Townsend, Rose Denny, Pam Babcock, Lorelei King, Sherry Powers, Nina Zamora, Ty Wessell, Sherise Shively, Mary Marois, Al Cambridge and Dean Vivian.

Board Members Absent: Dan Lathrop (advance notice) and Angela Griffis (advance notice).

Others Present: Karl Kovacs, Chief Executive Officer; Deb Lavender, Executive Secretary; Paul Keller, Director of Recipient Rights; Lauri Fischer, Director of Finance; Tracy Andrews, Director of Integrated and Managed Health Services; Carrie Gray, Chief Population Officer for Intellectual and Developmental Disabilities Services; Joanie Blamer, Chief Population Officer for Mental Health Services; Kari Barker, Director of Quality and Compliance; Matt Leiter, Human Resources Director; Dan Mauk, Chief Information Officer; Darryl Washington, Director of Long Term Care and Support Services; Dean Baldwin, Network Analyst Assistant; Andy Babcock; David Simpson, Residential Services Administrator; Aaron Fader, Executive Administrative Specialist

Confirmation of a Quorum

2. AGENDA:

No changes were made to agenda.

MOTION:	Accept the Agenda for May 21, 2020
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Nina Zamora
SECONDER:	Betty Bushey
ROLL CALL:	Marois, Bushey, Vivian, Babcock, Zamora, Cambridge, Miller, Shively, Wessell, Powers, Townsend, King, Denny, and Kamps

3. CONFLICT OF INTEREST DECLARATION:

No conflict of interest was declared.

4. CONSENT AGENDA:

MOTION: Accept the Consent Agenda for May 21, 2020 with removal of the Financial Statements for discussion
RESULT: ADOPTED [UNANIMOUS]
MOVER: Mary Marois
SECONDER: Dean Vivian
ROLL CALL: Marois, Bushey, Vivian, Babcock, Zamora, Cambridge, Miller, Shively, Wessell, Powers, Townsend, King, Denny, and Kamps

A. Consideration of the Consent Agenda

- a. Financial Statements Discussion: Randy and Lauri discussed COVID-19 premium pay for internal staff. There will be follow up after the next NMRE meeting.*

MOTION: Accept and file the Financial Report
RESULT: ADOPTED [UNANIMOUS]
MOVER: Sherise Shively
SECONDER: Al Cambridge
ROLL CALL: Marois, Bushey, Vivian, Babcock, Zamora, Cambridge, Miller, Shively, Wessell, Powers, Townsend, King, Denny, and Kamps

OWNERSHIP LINKAGE:

B. Citizen Comment – None

C. Ownership Communication – None.

D. Election of Officers – There were no new elections made.

MOTION: Close nominations for Election of Officers
RESULT: ADOPTED [UNANIMOUS]
MOVER: Randy Kamps
SECONDER: Mary Marois

E. Slate of Officers

MOTION: Maintain Randy Kamps as Board Chair, Rose Denny as Vice Chair, and Lorelei King as Secretary
RESULT: ADOPTED [UNANIMOUS]
MOVER: Mary Marois
SECONDER: Betty Bushey
ROLL CALL: Marois, Bushey, Vivian, Babcock, Zamora, Cambridge, Miller, Shively, Wessell, Powers, Townsend, King, Denny, and Kamps

F. Board Committee, Committee Chairpersons, and Parliamentarian Appointments

Randy will reach out to Angela Griffis to see if she would like to represent Roscommon County on the Nominating and Leadership Development Committee. They will report back next meeting.

5. CHIEF EXECUTIVE OFFICER'S REPORT:

Telehealth and Televideo encounter codes that have been used will continue for an extended period. Staff was able to pivot quickly during this time and have served 2,451 people through 14,925 services while over 90% of staff are working remotely.

The push against the system redesign is still continuing and Karl is still meeting with other behavioral health leaders.

Karl was interviewed on WTCM News talk on May 16.

6. NORTHERN MICHIGAN REGIONAL ENTITY REPORT:

The Board Reviewed the minutes from the February NMRE Board Meeting.

7. ASSURANCE OF ORGANIZATIONAL PERFORMANCE:

A. *Receipt of CEO Response to Monitoring Report – 2.8 Communication and Support to the Board (Internal Inspection)*

MOTION:	The Board finds the organization 100% in compliance with Policy 2.8 Communication and Support to the Board (Internal Inspection)
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sherise Shively
SECONDER:	Nicole Miller
ROLL CALL:	Marois, Bushey, Vivian, Babcock, Zamora, Cambridge, Miller, Shively, Wessell, Powers, Townsend, King, Denny, and Kamps

B. *New Operational Worries – Randy expressed his worries about the dam that broke in the Midland area.*

C. *May Monitoring Assignment*
2.9 Investments (Internal Inspection) Complete and turn in.

8. BOARD MEANS SELF-ASSESSMENT

A. *Receipt of CEO Response to Monitoring Report – 3.7 Governance Committees (Direct Inspection)*

MOTION:	The Board finds the organization 100% in compliance with Policy 3.7 Governance Committees (Internal Inspection)
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Pam Babcock
SECONDER:	Nicole Miller
ROLL CALL:	Marois, Bushey, Vivian, Babcock, Zamora, Cambridge, Miller, Shively, Wessell, Powers, Townsend, King, Denny, and Kamps

B. *Receipt of CEO Response to Monitoring Report – 3.7A Recipient Rights Advisory Committee (Direct Inspection)*

MOTION: The Board finds the organization 100% in compliance with Policy 3.7A Recipient Rights Advisory Committee (Internal Inspection)
RESULT: ADOPTED [UNANIMOUS]
MOVER: Pam Babcock
SECONDER: Betty Bushey
ROLL CALL: Marois, Bushey, Vivian, Babcock, Zamora, Cambridge, Miller, Shively, Wessell, Powers, Townsend, King, Denny, and Kamps

C. Receipt of CEO Response to Monitoring Report – 3.7B Recipient Rights Appeals Committee (Direct Inspection)

MOTION: The Board finds the organization 100% in compliance with Policy 3.7B Recipient Rights Appeals Committee (Internal Inspection)
RESULT: ADOPTED [UNANIMOUS]
MOVER: Betty Bushey
SECONDER: Sherry Powers
ROLL CALL: Marois, Bushey, Vivian, Babcock, Zamora, Cambridge, Miller, Shively, Wessell, Powers, Townsend, King, Denny, and Kamps

D. May Monitoring Assignment
3.8 Cost of Governance - Budget (Internal Inspection), 3.8 Cost of Governance – Policy (Direct Inspection). Complete and turn in.

9. GOVERNANCE POLICIES DISCUSSION AND ASSESSMENT:

A. Ends – None.

B. Executive Limitations – None.

C. Governance Process/Ownership Linkages

a. Receive and File the NLD Minutes for May 7, 2020 and May 14, 2020

MOTION: Receive and File the NLD Minutes for May 7, 2020 and May 14, 2020
RESULT: ADOPTED [UNANIMOUS]
MOVER: Nina Zamora
SECONDER: Dean Vivian
ROLL CALL: Marois, Bushey, Vivian, Babcock, Zamora, Cambridge, Miller, Shively, Wessell, Powers, Townsend, King, Denny, and Kamps

b. RRAC Membership

MOTION: Appoint Charles Corwin to the Recipient Rights Advisory Committee
RESULT: ADOPTED [UNANIMOUS]
MOVER: Mary Marois
SECONDER: Betty Bushey
ROLL CALL: Marois, Bushey, Vivian, Babcock, Zamora, Cambridge, Miller, Shively, Wessell, Powers, Townsend, King, Denny, and Kamps

D. Board/CEO Linkage

- a. Approve CEO Compensation for 2020 - During the May 21, 2020 Board meeting, it was recommended that Karl Kovacs' annual compensation be raised to \$146,020.

MOTION: Approve CEO Compensation for 2020
RESULT: ADOPTED [UNANIMOUS]
MOVER: Mary Marois
SECONDER: Rose Denny
ROLL CALL: Marois, Bushey, Vivian, Babcock, Zamora, Cambridge, Miller, Shively, Wessell, Powers, Townsend, King, Denny, and Kamps

10. OWNERSHIP LINKAGE: None.

11. ANNOUNCEMENTS/BOARD MEMBER REPORTS:

Mary recommended that all Board Members complete the Board Works training and receive their certificates by the end of the year. Lessons can be found on Microsoft Teams in the NLCMHA Board Members files. The chat feature has been disabled in order to follow Open Meetings Act guidelines.

Rural board members have had trouble connecting to Teams in order to do the Board Works Trainings.

Karl mentioned that a couple of weeks ago someone reached out to him about information that she wanted to convey to the Board. Karl explained the process of public comment to her and sent her the information to call into the meeting, but she did not end up joining.

Ben did not get credit for past Board Work training modules, since it is based on the honor system, those lessons will still be counted – Ben will still take them again.

Al works with Robinson industries and knows several people impacted by the flood. He asks the Board to keep everyone in mind.

Karl thanked the Board for the salary increase and promises to continue to work hard for the Board and the people we serve.

12. MEETING EVALUATION:

No evaluation. Randy is looking for any suggestions in how to make working virtually more navigable.

13. ADJOURNMENT:

The meeting adjourned at 3:17 p.m.

Respectfully Submitted,

Randy Kamps, Chairperson

Lorelei King, Board Secretary

Aaron Fader, Recording Secretary

DRAFT