

**NORTHERN MICHIGAN REGIONAL ENTITY
BOARD MEETING
WEDNESDAY, MAY 15, 2013
UNIVERSITY CENTER, GAYLORD**

BOARD MEMBERS PRESENT: Patti Casey, Roger Frye, Ed Ginop, Annie Hooghart, Gary Klacking, Jack Mahank, Gary Nowak, Dennis Priess, Richard Schnidt, Karla Sherman, Joe Stone, Don Tanner

BOARD MEMBERS ABSENT: Randy Kamps, Terry Larson, Nina Zamora

STAFF PRESENT: Dave Beck, Chip Johnston, Alexis Kaczynski, Karl Kovacs, Ed LaFrabmoise, Dave Schneider, Greg Paffhouse, Carol Balousek

GUESTS: N/A

Lunch was served prior to calling the meeting to order

CALL TO ORDER

Mr. Stone called the meeting to order at 12:21PM

ROLL CALL

Let the record show that Randy Kamps, Terry Larson, and Nina Zamora are absent today. All other Members are in attendance.

PLEDGE OF ALLEGIANCE

The Pledge was recited as a group.

APPROVAL OF PAST MINUTES

MOTION MADE BY DON TANNER TO APPROVE THE APRIL 23, 2013 MINUTES, SECOND BY JACK MAHANK. MOTION CARRIED.

APPROVAL OF AGEND

MOTION MADE BY JACK MAHANK TO APPROVE THE AGENDA, SECOND BY ROGER FRYE. MOTION CARRIED.

CORRESPONDENCE

Let the record show that there is no correspondence to discuss on this date.

ANNOUNCEMENTS

Let the record show that there are no announcements to discuss on this date.

PUBLIC COMMENTS

Let the record show that there are no public comments to review on this date.

REPORTS

a. AFP UPDATE

Mr. Kovacs stated work groups have been meeting to address issues that were incomplete at the time of the April 1 submission but due to the Department by July 1, 2013.

Two items relate to management functions 1) general management; 2) policies and procedures requested for financial management. Several areas related to the public policy issues also needed further research in order to provide a response, such as: Olmstead, regional crisis response capacity, and health & welfare. Work groups made up of staff throughout the five Boards have met and have begun drafting the response. The intent is to have plans for the Board to review in June.

Mr. Schneider spoke about the Olmstead Policy Initiative to provide consumers with a choice of community activities and living arrangements. One workgroup is looking at the issue of bringing individuals living out of the area back to the region. The workgroup is in the process of drafting a plan and will continue to meet to address how to build the capacity to meet the individuals' needs locally. A second group has been formed to address alternatives to segregated day program. (North Country and Northern Lakes are the only Boards that currently have segregated programs.)

Mr. Schneider noted that the area to address a Recovery Oriented System of Care is not due to the Department until after July 1, 2013 so it will not be a priority until those deadlines are met.

Mr. Stone asked whether the workgroups seem to be on track for meeting the deadlines. Mr. Schneider responded affirmatively.

b. SUBSTANCE ABUSE UPDATE

Mr. Schneider signed the Assurances Document on behalf of the PIHP. Mr. Schneider and Mr. Kovacs will be scheduling a meeting with Sue Winter as soon as schedules allow. Full integration is required by October 1, 2014. A transition phase is likely. A workgroup of the Board, to facilitate transition planning in the local communities, has been suggested. Mr. Schneider further stated that the PIHP must have a Substance Abuse Advisory Board per the Poleski Bills.

c. CHAIRMAN'S REPORT

The Chairman's report was supplied in the packet for the meeting and was not discussed further.

d. OPERATIONS COMMITTEE REPORT/CEO HIRING UPDATE

The NMRE Operations Committee met on Friday, May 10, 2013. The CEO position has been advertised in newspapers, Careerbuilder.com, the Board Association, and at the Member Boards. Six resumes have been received to date. Of the six, one seems clearly underqualified. The Executive Committee gave the Operations Committee the authority to "score" the candidates based on a list of the required criteria. The Operations Committee will pass information along to the Executive Committee. A scoring sheet will be utilized. A list of suggested interview questions, and questions that may not be asked is being compiled. Ms. Sherman asked about timeline. Mr. LaFramboise stated that the end of May is the likely cutoff. The June Operations Committee meeting has been scheduled for Friday, June 14th. A lengthy hiring process is not expected.

e. WORK GROUP UPDATE

The Executive Committee made the decision to forego “committees” on behalf of work group to address tasks as they arise.

OLD BUSINESS

Let the record show that there is no old business to review on this date.

NEW BUSINESS/NEW POLICIES

a. POLICY APPROVAL

Mr. Stone asked whether any of the policies require review by legal council. Mr. Schneider responded that is not necessary as they have already been in place.

- *Advance Directives* – This is shaped directly from the guidelines established by the State. It covers what is required by Law.

MOTION MADE BY DENNIS PRIESS TO APPROVE, SECOND BY GARY KLACKING. MOTION CARRIED.

- *Coordination of Care* – This was not based on a state document but was adapted from the Northern Affiliation Policy. It will be obsolete within months as the standards are revised.

MOTION MADE BY GARY NOWAK TO APPROVE, SECOND BY ROGER FRYE. MOTION CARRIED.

- *Person-Centered Planning* – This is based on the MDCH/PIHP contract attachment. Language was added as a direct response to AFP specifications.

- **MOTION MADE BY ROGER FRYE TO APPROVE, SECOND BY DON TANNER. MOTION CARRIED.**

- *Grievance and Appeal Protocol and Guidelines* – This is based on the contract attachment. **MOTION MADE BY KARLA SHERMAN TO APPROVE, SECOND BY DENNIS PRIESS. MOTION CARRIED.**

- *Jail Diversion Policy* – This was tailored after the jail diversion portion of the contract attachment. This area is fully delegated to the CMHSPs.

MOTION MADE BY JACK MAHANK TO APPROVE, SECOND BY GARY NOWAK. MOTION CARRIED.

- *Self-Determination* – This was tailored after the Contract Attachment. Currently only one adult with mental illness has a self-determined arrangement. The AFP is pushing for this area to be enhanced.

MOTION MADE BY PATTI CASEY TO APPROVE, SECOND BY GARY NOWAK. MOTION CARRIED.

b. BOARD POLICY ASSIGNMENT

The Executive Committee charged the Operations Committee to draft the Board Policy. A workgroup will be established to review and revise as needed. Mr. Stone suggested the workgroup meet prior to the next Board meeting. **The membership of the work group was defined as: Patti Casey, Karla Sherman, Richard Schmidt, Gary Nowak, and Jack Mahank.**

c. SUD TRANSITION TASK FORCE

This will be established to include Board and staff members. Note: This is not the Advisory Board identified by the Poleski bills but is intended to assist in relationship building. **The Board membership will consist of: Dennis Priess, Roger Frye, Gary Klacking, Richard Schmidt, Randy Kamps.**

COMMENTS

a. BOARD

Let the record show that no comments were made by the Board Members.

b. STAFF

Mr. Paffhouse noted that the Bylaws were submitted to the Secretary of State office and filed with the clerk of each of the 21 Counties. Mr. Paffhouse then followed up with Linda Zeller at the Department. An attorney will contact the Secretary of State offices in Michigan to alert them to this process.

Mr. Johnston informed the Board that he is meeting with MMRA at 10AM tomorrow with regard to liability insurance. He will relay this information as it is obtained.

c. PUBLIC

Let the record show that there is no public in attendance for the meeting.

MEETING DATES

Mr. Nowak spoke on behalf of Mr. Larson who voiced to him a conflict with meeting on Wednesday afternoons and to request whether meeting on Wednesday mornings would be possible.

MOTION MADE BY GARY NOWAK TO MOVE THE NMRE BOARD MEETING TO THE THIRD WENDESDAY OF THE MONTH AT 10:00AM, SECOND BY KARLA SHERMAN. MOTION CARRIED.

Next meeting is Wednesday, June 19, 2013 at 10:00AM in the NMSAS conference room.

ADJOURN

MOTION MADE BY DENNIS PRIESS TO ADJOURN, SECOND BY DON TANNER. MOTION CARRIED AT 1:12pm.