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<b>Title 1</b>	<b>Northern Lakes Policies</b>
<b>Part 103</b>	<b>Managed Health Division</b>
<b>Subpart A</b>	<b>Network Administration</b>
<b>Policy No.</b>	<b>103.108</b>
<b>Subject</b>	<b>Purchase of Service Contracting</b>

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## **Applicability**

Policy applies to all Managed Health Division workforce members, Northern Lakes CMHA workforce members, and contract and network providers.

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## **Policy**

When the Managed Health Division determines that there is need for a behavioral health service, which cannot be met by existing network providers, or the number of providers does not give sufficient choice to the consumer, the Managed Health Division will seek to obtain such services required through external contract providers.

### **PROVIDER REQUIREMENTS:**

1. Any prospective provider shall meet all minimum licensing and/or accreditation requirements as specified in the agency's Master Contract with MDHHS and the Northern Lakes CMHA contract and policies.
2. The Managed Health Division shall conduct or obtain an on-site review of the potential provider and shall complete credentialing and privileging prior to executing a contract.

### **AUTHORIZATION REQUIREMENTS**

1. Northern Lakes CMHA Access/Utilization Management Department or their designee, shall authorize behavioral health services to be performed by prospective providers. The Managed Health Division shall negotiate rates and terms of the contractual agreement.
  2. All contracts with such providers shall be signed by the agency's Chief Executive Officer or his Designee.
  3. Contractual agreements with such providers are subject to all terms and compliance measures required under the MDHHS Master Contract, federal and state Medicaid/Medicare audits and any and all applicable third party payor audits.
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## **Procedures**

None.

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**Adoption Date:** June 4, 2006

**Review Dates:** June 5, 2009  
March 28, 2012  
April 24, 2018

**Revision Dates:** April 30, 2018