

Michigan REE Consumer Surveyor Position Requirements

Part-time surveyors who are current or former consumers of mental health services are sought to administer the Recovery Enhancing Environment- Michigan (REE-MI) instrument in each CMHSP/CMHC throughout the state.

Surveyors will receive training about how to introduce and administer the REE, as well as a survey implementation manual from MDCH's contractor, Advocates for Human Potential. A toll-free number to call for assistance will also be made available. Surveyors will introduce and administer the REE to consumers, typically in group settings in a pencil/paper format. The survey will also be available in an online version. Surveyors will be responsible for entering data online from pencil/paper surveys. A more detailed description of surveyor tasks is available in the document "Mutual Responsibilities of CMHC/Agency Contacts and Consumer Surveyors" and will be used for review and discussion as part of the surveyor selection process.

Required and demonstrated skills:

- Experience using the internet and ability to do accurate data entry on a computer.
- Speak comfortably before groups of consumers.
- Communicate clearly with consumer groups and individuals about the purposes for completing the survey, how the data will be used, confidentiality of data, and instructions for survey completion (training and script will be provided).
- Work effectively one-on-one with individuals who may have difficulty reading the survey, who have questions, or who request support in the survey process.
- Work collaboratively with the REE contact at each program to be surveyed.
- Able to keep scheduled appointments, maintain accurate records, and complete required paperwork.

Required Characteristics:

- Familiarity with and support of recovery concepts and principles. Must be a current or former consumer of mental health services: for example, surveyors may be peer support specialists, members or staff of Drop-In Centers or other consumer-run programs, independent contractors, and/or other current or former consumers. However, surveyors may not conduct surveys in programs or organizations where they work or receive services.