



Administrative Office, 105 Hall Street, Suite A, Traverse City, MI 49684

Board of Director’s Meeting Minutes

January 20, 2011

6:00 PM

1. CALL TO ORDER:

Northern Lakes Community Mental Health, 527 Cobbs Street, Cadillac with video conference to 105 Hall Street, Traverse City, Michigan. Melissa Fournier called the meeting to order at 6:00 p.m.

Board Members Present: Dave Stephenson, Jack Mahank, Melissa Fournier, Juanita Farr, Don Halvorsen, Bill Ancel, Al Cambridge, Les Barnes, Pat McLaughlin, David Marshall, Jane Whitney, Nina Zamora, Mary Lee Pakieser, and Rob Hentschel.

Board Members Absent: Helen Stimson (advance notice) and Frank Tosiello (advance notice).

Others Present: Cadillac - Greg Paffhouse, Chief Executive Officer; Deb Lavender, Executive Secretary; Mary Hubbard, Chief Operations Officer for Children and Families; Jane Swartout, Compliance Officer; Keith Huggett, Information Systems Manager; Bill Woodward, Residential Program Specialist; Jon Bennett, Recipient Rights Officer; Rosemary Pierson, Residential Services Supervisor; Shelly Davis, Pearl Street Home; Julie Burleigh, Wright Street Home. Traverse City - Dave Branding, Chief Managed Care Officer; Terri Kelty, Chief Operations Officer for Grand Traverse and Leelanau Counties; and Ken Brehmer, Contract Manager.

The Pledge of Allegiance was spoken. Jane Whitney was appointed timekeeper. Confirmation of a Quorum.

2. APPROVAL OF AGENDA:

MOTION:	Approve the Agenda of January 20, 2011 as written.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Bill Ancel

3. CONFLICT OF INTEREST DECLARATION:

No Board members declared a conflict of interest for tonight’s business.

Board members welcomed Rob Hentschel representing Grand Traverse County replacing Beth Friend. A preliminary orientation meeting was held with Rob and the Nominating Leadership Development Committee will need to schedule a formal orientation in the near future.

4. CONSENT AGENDAS – MANAGEMENT AND BOARD:

A. *Consideration of Management Consent Agenda.*

MOTION:	Approve the Management Consent Agenda of January 20, 2011 as presented.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Don Halvorsen

B. Consideration of Board Consent Agenda – Request to remove the Chief Executive Officer’s Report from the Board Consent Agenda.

MOTION:	Approve the Board Consent Agenda of January 20, 2011 Items 2-5.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dave Stephenson
SECONDER:	Nina Zamora

Jack requested that Greg provide an update to his Chief Executive Officer’s Report identifying any new information. Greg referenced the communication “The Power of Michigan, The Era of Innovation” summarizing Governor Snyder’s address to the State that was held on January 19, 2011. Also shared were Greg’s notes from the Michigan Department of Community Health and PIHP Director’s meeting that was held on January 7, 2011. Greg encouraged Board members to read the minutes which provide insight into Director Olga Dazzo’s background and where she thinks this administration will go in terms of healthcare reform. The minutes also provide an in depth look at the questions that occurred at the January 7 meeting. There have been three mandatory meetings in one month’s time looking as to what is viewed between a 5 to 20% reduction in mental health funding (Medicaid and General Fund). Greg noted that we are expecting a small reduction in FY 11 because of over enrollment in Medicaid compared to budget projections. There is speculation that there may be an Executive Order in July driven by 1) if there is continued concern about the year to date state revenue and 2) the likely elimination of the surcharge on the Michigan Business Tax. Concern was expressed about reducing further mental health services with the shooting that occurred in Arizona.

Greg identified on a federal level the House of Representatives voted to eliminate the Healthcare Reform Act. It was felt that the Senate would not support and that the President would veto even if the Senate supported. It is unclear as to how that would affect Michigan. Michigan took some preliminary steps for early adopter status. Director Dazzo is supportive of health care reform although the present Attorney General is continuing to pursue the lawsuit saying that it is against the Constitution to mandate health care coverage. There was a lot of discussion about Carve Out and Carve In at the meeting with the 18 PIHPs. Greg referenced the material that was presented at the last Managed Care Advisory Committee meeting. The Talking Points document important questions for our system, for Northern Lakes, and for our affiliation. There was information about consolidation and there are lots of different opinions as to the lack thereof further consolidations with CMHs for the Carve In Model. Greg encouraged the Board to have further discussion. Board members identified concerns about staying on top of what is happening with the restructuring of the State and Federal government, creating framework for services at a more affordable rate, opportunities for consolidation. Greg identified that Governor Snyder will release his budget in five to six weeks with an intent that there will be a State budget that would be approved in May or June. It is unclear as to what will occur before we find out what the FY 12 budget is. There is a small window of time to have some very important discussions.

MOTION:	Approve to Receive and File Item #6 on the Board Consent Agenda the Chief Executive Officer’s Report.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Les Barnes

5. OWNERSHIP LINKAGE:

A. Citizen Comment

None.

B. Ownership Communication

County Commission Meeting Report – Board members have participated in December and January County Commission presentations relative to the County Commissioner Survey for 2010 and Jail Services Update. Discussions about the jail services agreement have been individually unique by county. Greg identified that commissions understand why the agreement has been developed and at this point in time Grand Traverse County is adjusting the draft agreement. Greg referenced the concerns identified. For the most part counties have identified their willingness to sign, although it is unclear if Roscommon will sign. Board members identified comments and concerns from the meetings. The jail services agreement will be for a one year period (10/1/10 – 9/30/11).

Melissa reported on a communication she received from one of the Northwest Michigan Health Services board members identifying that they were interested in talking with Northern Lakes CMH about getting more involved. The communication was received and filed. Greg and a Board member would make contact. Melissa identified her willingness to meet.

6. CONSIDERATION OF PIHP ITEMS:

MCAC Report – Referenced documents included in the packet.

FY 10 Quality Assessment/Performance Improvement (QA/PI) Annual Program Evaluation – The Program Evaluation is completed annually for the affiliation. The committee is charged with the oversight of quality assessment across the affiliation. Referenced the Work Plan Summary for FY 10 and identified recommendations.

MOTION:	Receive and File the Northwest CMH Affiliation FY 10 Quality Assessment/Performance Improvement Annual Program Evaluation.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Les Barnes
SECONDER:	Jack Mahank

FY 11 Quality Assessment Performance Improvement Program (AQPIP) Description – The Program Description identifies the changes that were made in the area of self-assessment. The Work Plan has been completed and identifies expectations for Quality Assessment. Dave Branding identified that Lisa Hotovy (WCMCHS) took over the responsibility of overseeing quality assessment for the affiliation. He indicated that this supports our shared partnership and meets our partnership definition. Jack identified concerns whether we would have the capacity to complete all reporting requirements that are included in the report if budget reductions are made.

MOTION:	To Accept the Northwest CMH Affiliation FY 11 Quality Assessment Performance Improvement Program Description.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Les Barnes
SECONDER:	Jack Mahank

Greg identified that our affiliation was invited to attend a presentation by Jim Haveman with the Mid Michigan Affiliation and other area affiliations. The meeting is scheduled for February 2 in Lansing for a half day. There are eleven slots available for our affiliation. Two board members identified their interest. A report will be provided to the Board.

7. ASSURANCE OF ORGANIZATIONAL PERFORMANCE:

A. Receipt of CEO Monitoring Report

Policy 1-2-06 Community Resources – 13 out of 13 votes determined we were in compliance.

MOTION:	Approve to Receive and File the Policy 1-2-06 Community Resources and CEO Response Showing the Board feels the Agency is in Full Compliance.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Les Barnes

Jack indicated there was a comment on page 50 about combining mental health and physical health care. He suggested that Greg will come back with some kind of overview of what might be done.

B. New Operational Worries

Les referenced the Talking Points that were prepared for the Managed Care Advisory Committee. He noted that with the implementation of health care reform we should be looking out there to 2014. He asked Board members to review the material as it has significant value.

C. January Monitoring Assignment

Monitoring Report 1-2-04 Financial Management should be completed and turned in. There was discussion whether additional capacity should be added due to the additional dollars available from the rebasing when there could potentially be a 20% reduction. If the dollars are not used then the capitation would go down for the next rebasing period. The challenge is to use the money to meet the need but not create a need for ongoing cost.

8. BOARD MEANS SELF-ASSESSMENT:

A. Receipt of Board Monitoring Report

Policy 1-3-01 Board Job Description - There were 13 out of 13 Board members who felt the agency was in compliance.

MOTION:	Approve to Receive and File the Policy 1-3-01 Board Job Description Showing the Agency is in Full Compliance.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Les Barnes

B. January Monitoring Assignment

Monitoring Report 1-3-09 CEO Compensation and 1-3-10 Board Member Conflict of Interest should be completed and turned in.

9. GOVERNANCE POLICIES DISCUSSION AND ASSESSMENT:

A. Ends

Board members expressed interest about having a more formal response to the murder/suicide in Grand Traverse County and also a response to the tragedy in Arizona. Greg referenced the three articles that the Leelanau Enterprise is writing about mental health. Concern was expressed about the increasing hostility and the need to begin to talk about how to deal with the conflict. There was a suggestion that we begin to develop press releases in response to the violence.

MOTION:	To Submit an article to the local newspapers regarding the recent Murder/Suicide.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jane Whitney
SECONDER:	Don Halvorsen

Greg identified that he has received the NMC Telephone Survey. He noted it is very intriguing what our communities think about persons with mental health issues and what they think about NLCMH as an organization. It was suggested that we add the survey to the packet and will add to a future agenda.

Greg responded to a question about how individuals receive services voluntary and involuntary. He identified that the Board may want to have as a learning opportunity to understand voluntary and involuntary services and involuntary services through outpatient treatment.

B. Executive Limitations

FY 10 Compliance Report

MOTION:	To Receive and File the FY 10 Compliance Report Given in the Committee of the Whole Meeting Which Showed 89% Administrative Compliance and 90% Service Compliance.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Les Barnes

FY 11 Compliance Work Plan

MOTION:	To Receive and File the FY 10/11 Compliance Work Plan as Presented in the Committee of the Whole Meeting.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Juanita Farr

FY 10 Privacy & Security Annual Report

MOTION:	To Receive and File the Privacy and Security Annual Report for FY 10 Showing the Agency is in Compliance in 37 out of 39 Privacy Issues Surveyed.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Pat McLaughlin

C. Board/CEO Linkage

None.

D. Governance Process/Ownership Linkages

Review of Board By-Laws – The Board reviews annually the By-laws for any potential changes.

MOTION:	The Board requested that the minutes indicate that the Board has reviewed its By-laws and found them to still be in order.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mahank
SECONDER:	Don Halvorsen

MACMHB Winter Conference – Referenced the flyer for the Board Association Winter Conference to be held in February. It was noted that the last day of the conference is the same day as the NLCMH Board of Directors meeting and as a result persons attending will need to leave early. The Legislative Breakfast is scheduled for Thursday morning and we are hoping that many of our newly elected officials will participate. Board members identified their interest in attending.

MACMHB FY 11 Advocacy Plan Update – Greg referenced the Advocacy Plan and the changes that were made. Feedback on the document should be identified in early February and in advance of the Executive Board meeting.

10. OWNERSHIP LINKAGE:

A. Citizen Comment:

None.

11. ANNOUNCEMENTS/BOARD MEMBER REPORTS:

- An update was provided on the discussion at the Member Services meeting.
- Referenced the document from Governor Snyder included in the Board Packet.

- Campaign for PAC has started and encouraged Board and Staff to participate.
- Important to engage legislators with programs and services that NLCMH provides. We could make a number of learning opportunities available.
- Appreciation to staff for their efforts.

12. MEETING EVALUATION:

- #1- We spent our time on the most important governance topics: majority was satisfactory.
- #2- We encouraged diversity of viewpoints: majority was excellent.
- #3- Our decisions were made collectively: majority was excellent.
- #4- The Board used its time effectively: majority was excellent.
- #5- What is the most important thing the Board could do to improve our function as a Board? Not discussed.

13. NEXT MEETING AGENDA:

Agenda items for the February 17, 2011 meeting to be held at the Grayling Office: several items listed.

14. ADJOURNMENT:

MOTION:	Adjourn the meeting.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jane Whitney
SECONDER:	Bill Ancel

The meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Melissa Fournier, Chairperson

Dave Stephenson, Board Secretary

Debra Lavender, Recording Secretary